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AGM-9054

CITIZENS' ADVISORY COMMITTEE ON ELECTIONS

MINUTES

1980 – 1982

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The Election's Advisory Committee Meeting was called to order at 11:10 at the S. F. Registrar of Voters Office. The following were present:

COMMITTEE MEMBERS:

BEN RAMOS - STEVE RABISA

BOB BESCH - LIM LEE

SAM DAVIDSON - HARRY ALEO

PAT JACKSON (Ms ___ HAMMER resigned from the Committee)

REPRESENTATIVES OF CITY ATTORNEY:

PHIL MOSCONE

FILE

REPRESENTATIVES OF REGISTRAR OF VOTERS:

JAY PATTERSON - NANCY DILLON

REPRESENTATIVES OF THE PUBLIC:

ONE OBSERVER ATTENDED THE FIRST PORTION OF THE MEETING

REPORT:

The Chairman, Mr. Ramos, informed those who were not present at previous meetings that the Registrar and City Attorney did not attend the first meeting because they were not informed of its occurence. At the second meeting there was not a quorum. This is the first meeting at which official business took place.

NEW BUSINESS

It was suggested that minutes for the last meeting and an agenda for the next one, be mailed to the members prior to each meeting. The Chairman clarified for the members, their status. They are a Committee (which can be established by the Board of Supervisors by Ordinance) and not a Commission (which is established by Charter). It was moved, seconded, and passed that: If member is absent from 3 regular meetings, that the Mayor be asked to submit a name for replacement.

Much discussion then followed as to how the committee should proceed.

It was moved, seconded, and passed that a Planning Committee be

established. This committee was to meet separtely on June 30th and present their ideas to the full committee at the next meeting.

REGISTRAR'S REPORT :

The Registrar informed the members that a Special Election will be held on August 19th.

The next meeting was set for 2:00 on July 17, 1980, and the meeting adjourned.

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SF Catholic Advisory Committee for Elections

MINUTES

FILE

On Thursday, July 17, 1980 the Advisory Committee on Elections met in the office of the Registrar of Voters, City Hall. The meeting began at 2:00 p.m.

ATTENDING:

Benjamin Ramos
Robert Beach
Harry Aleo
Patricia Jackson
Samuel Davidson
Irene Zable

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ALSO ATTENDING:

Philip Moscone
Jay Patterson
Nancy Lillon
Lorraine Perkins

CORRESPONDENCE:

None

I. REPORTS:

A. Sub-Committee Organization - Pat Jackson reported that her group had met to formulate sub and ad hoc committees to address the needs of the Advisory Committee (larger Board). She presented to the Board, an outline for suggested sub-committees (see attached) and discussed each phase. A general discussion followed concerning the proposal for funding. It was agreed that, although funding for the

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Advisory Committee was necessary and just, reservations were expressed as to the need for outside organizations to co-sponsor a proposal package. It was generally agreed that the Advisory Committee would seek funding without co-sponsors, if possible. Article #I. of the 'ORGANIZATION OF THE ELECTION COMMITTEE' passed and carried unamiously.

During the discussion of article #II. of the report, Pat suggested line #C-3 'Ballot Preparation' be removed and included under line #A-3 (see attached). The Advisory Committee generally agreed on the need to familiarize themselves with the Election Laws of the State so as to be better equipped to aid and advise the Registrar.

It was moved that members present select one or more of the sub-committees and begin to work on that committee. The move passed and carried unamiously. Bob Beach and Harry Aleo agreed to serve on the Rules sub-committee. Pat Jackson and Irene Zable agreed to serve on the Funding Proposal sub-committee. Ben Ramos, Chair, will be ex-officio on all committees.

B. Report From The Chair - Ben Ramos expressed his concern that the Committee is without personnel to handle correspondence and routine matters of the Committee. He stated that he has been in touch with representatives of the Mission Economic Development Association (MEDA), a non-profit organization, who will agree to provide the Committee with a CETA slot from its allotment. Further, MEDA will agree to provide space and supervision for the person selected. During the discussion that followed, committee members expressed misgivings about the practicality of establishing a relationship between the Committee and MEDA. Concerns were noted as to the use of CETA personnel, the autonomy of the Advisory Committee, and possible legal conflicts. The Chair offered the use of a private telephone to the Committee gratis, but the legality of this action was questioned.

No action was taken by the Committee to respond to the offer from MEDA at this time.

C. Report From The Registrar - Jay Patterson outlined a list of problems and solutions arising from the June 3rd primary election. During this discussion, committee members expressed a willingness to work with the Registrar's office to alleviate some of the problems. Questions were raised

as to the bi-lingual program needs for the special August election. Mr. Patterson pledged full cooperation with the Committee in its establishment and purpose.

III. OLD BUSINESS:

The Committee heard from Irene Zable who reported that a Board of Supervisors' sub-committee planned the establishment of an "Advisory Committee on Elections". Chair, Ben Ramos, agreed to make the Board of Supervisors aware of the existence of the present Advisory Committee through phone calls and letters.

IV. NEW BUSINESS:

None

Being no further business, the Advisory Committee adjourned, 4:45 p.m.

Respectfully submitted
Lorraine Perkins

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No August, 1980 Meeting

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MINUTES

CITIZENS ADVISORY COMMITTEE ON ELECTIONS

17 September 1980

The committee meeting was called to order at 11:15 A.M. in Room 155 at City Hall. The following members were present:

Ben Ramos	Irene Zable	Michael Schneider
Lim P. Lee	Pat Mitchell	
Robert Beach	Steve Rabisa	
Harry Aleo	Leonel Monterey	

City Attorney Represenative: Phil Moscone

Registrar's Represenative: Jay Patterson

Public Represenatives: None

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AGENDA

Approval of Minutes:

The minutes of the 17 July 1980 meeting were approved.

Chairman's Report:

Ben Ramos reported on his negotiations with the mayor regarding funding, office and staff for this committee. Ben Ramos emphasized the duty of the Board of Supervisors to fund this committee adequately. He also informed the members present that re-structuring of the advisory committee had been discussed. Concluding, Mr. Ramos stated that the negotiations have resulted in small office space in Room 159, City Hall, a phone, and CETA-funded staff.

Registrar's Report:

Acting Registrar Jay Patterson reported on the 19 August 1980 Special Election. Mr. Patterson informed the members that his office received only one or two complaints during the special election from voters who did not receive voters pamphlets. A question and answer session followed. The Registrar reported that his office processed a record 25,000 absentee ballots in the one issue, low turnout election. Record processing was possible because of new procedures, funds and staff, an improvement from the primary. Invalidated ballots totaled 2,800, of these, 500 were blank, and 2,300 indicated yes and no simultaneously. The precinct distribution of invalidated ballots was

fairly even, according to the registrar. Computer programming procedures and possible corrective steps to prevent over-voting were discussed, as were bi-lingual voting procedures, funding and staffing. Mr. Patterson indicated that during the special election the bi-lingual designated precincts were adequately staffed; some members disagreed and extensive discussion followed on the question of bi-lingual voting. The desirability of emphasizing the teaching of English was discussed, but it was noted that English instruction classes are crowded, and furthermore, the committee is obligated to comply with state and federal election mandates. During the discussion on bi-lingual voting procedures, it was noted that very little is done for the illiterate English-speaking voter and this results in unequal treatment. Nonetheless, no problems are foreseen with the November 1980 general election. At the conclusion of the question and answer session, the chairman moved to accept the report.

Old Business: None

New Business:

In new business the members discussed the durational requirements for elective office in San Francisco and the effect of recent court rulings. Mr.Patterson stated the position he was obligated to uphold and Phil Moscone discussed the legal ramifications. Some members expressed interest in some kind of orientation and election law reference packets for each committee member. The committee created the following two subcommittees with the following assignments:

RULES COMMITTEE	FUNDING COMMITTEE
Harry Aleo	Pat Jackson
Robert Beach	Patricia Mitchell
Leonel Monterey	

The staff was instructed to inquire as to the committee preference of the remaining unassigned members.

The meeting was adjourned at 12:30 P.M.

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MINUTES

CITIZENS ADVISORY COMMITTEE ON ELECTIONS

28 October 1980

The regular meeting was called to order at 11:30 A.M. in Room 254 in City Hall. The following members were present:

Ben Ramos	Irene Zable	Lim P. Lee
Pat Mitchell	Robert Beach	Steve Rabisa
Michael Schneider	Harry Aleo	Leonel Monterey
John Trasvina		

City Attorney Represenative: None

Registrars Represenative: Jay Patterson

Public Represenatives: One Member of the Republican Central Committee of S.F.

AGENDA

Approval of Minutes:

The minutes of 17 September 1980 were read and approved as read.

Chairmans Report:

Ben Ramos reported on the draft press release regarding the Committee which he submitted to the Mayor's Press Office. Mr. Ramos called for discussion. Mrs. Zable called for a revision which emphasizes the goals, as well as functions, of the Elections Committee; she felt the revision should be drafted with the aid of media personnel and have a more interesting style so as to draw greater public attention to the importance of the committee. Leonel Monterey felt that the Registrar should develop media expertise as an alternative to using the Mayor's press aides. John Trasvina added that any media campaign should include ethnic media as well as the major newspapers. Robert Beach moved to appoint a Public Relations Subcommittee and the motion carried. The following Commissioners were appointed by the Chair to the subcommittee:

Irene Zable/Chairperson	Harry Aleo
Leonel Monterey	Lim P. Lee

Subcommittee Reports:

The Chair called for discussion on the draft of the proposed Rules of Order which the Rules Subcommittee drafted on 30 September 1980. A discussion followed; Rules 6, 9, 10, and 12 were amended. John Trasvina moved to accept the Rules and the motion carried. Steve Rabisa moved for dissolution of the Rules Subcommittee, which he chaired, and the motion carried.

Old Business:

Pat Mitchell reported that the Funding Subcommittee had been unable to meet on 8 October 1980 as scheduled due to a death in her family. The following Commissioners were appointed or re-appointed to the subcommittee:

Pat Mitchell Ben Ramos Pat Jackson

The Funding Subcommittee was instructed to prepare a funding report with the aid of the Registrar; Pat Jackson is to be contacted regarding funding information she has compiled. A full report is due at the next regular meeing in November 1980. Some members stressed the need for a funded seminar to educate the Commissioners on current state of electoral duties.

New Business:

Robert Beach recommended that in the future the agendas should be more specific. Leonel Monterey raised the question of implementation of the recommendations of the November 1975 Multi-lingual Task Force and the November 1979 Consent Decreee. Jay Patterson replied that the documentation required by the decree has been submitted to the U.S. Attorney; he reminded the Commissioners that his office is understaffed, pointing out that whereas San Mateo County has an electoral staff of 196, San Francisco has only 48 employees. Mr: Aleo indicated that emphasis should be on overall voter registration and elimination of voter fraud. Pat Mitchell pointed out that the Committee is obligated to terms of the decree. A discussion with Jay Patterson followed; he indicated that his office still needs 12 additional bi-lingual officers plus reserves. Mr. Patterson foresees no problems with the November 1980 general election. He went on to reply to questions regarding printing costs and absentee ballot voting procedures. In regards to the former, Mr. Patterson stated that the printing costs for the past year were $20,000 for each foreign language required, and for the current year the projected costs are $150,000 for the English version, and $30,000 for each foreign language, or 30¢ per unit. Mrs. Zable questioned the current practice of using two envelopes for absentee ballots; since the name and address of the voter are visable, the secrecy is undermined. Mr. Patterson explained that the procedure is required by law to facilitate challenges to voting twice. A lengthly question and answer followed. In reply to a question, Jay Patterson indicated he expects a 65% voter turnout for the next general election. Mr. Patterson also replied that the delay in sending out the voter information pamphlet was cause by the sheer volume; there was no explanation for the state delay.

It was moved and the motion carried requiring election of the officers outlined in the adopted Rules of Order. The election of officers is scheduled for the last Tuesday in November 1980, the next regular meeting, at a time to be set by the Chair.

Mr. Patterson was congratulated on his selection as Registrar of Voters, as was Commissioner Lim P. Lee for his appointment as California Secretary of State in the event that Mrs. March Fong Eu is unable to discharge her duties as a result of a disaster.

The meeting was adjourned at 12:30 P.M.

Jose G. Perez
Secretary

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City and County of San Francisco

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

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MINUTES

25 November 1980

The regular meeting came to order at 11:05 A.M. in Room 254 in City Hall and the following members were present:

Robert Beach
Ben Ramos
Irene Zable
Leonel Monterey
Pat Mitchell
Harry Aleo
John Trasvina

Represenative of Registrar: Jay Patterson

Represenative of City Attorney: None

Public Represenatives: 1 Republican Party Observer
Mr. Alan French--Election Law Attorney
Ms. Maite Kropp

AGENDA

Approval of Minutes:
Copies of the minutes of 28 October 80 were distributed. A discussion followed regarding Public Relations Subcommittee and Mr. Patterson's prior testimony regarding costs of 4 November 80 bi-lingual ballot. The testimony was affirmed and Mr. Patterson further declared that the number of voters on the foreign language request list totals 4000. Minutes were approved after modification on status of Public Relations Subcommittee.

Chairman's Report:
Ben Ramos gave a very brief report regarding the press release of 30 October 80, and discussions with Mr. Ricardo Hernandez of the mayor's office over prompt replacement of Jose G. Perez who is resigning effective 12 December 80.

Funding Subcommittee Report:
Copies of the Preliminary Funding Subcommittee Report of 25 November 80 were distributed. Chairperson Pat Mitchell summarized her subcommittee report and indicated her preference----educational background workshop for members, or poll official survey using questionaires. A wide ranging discussion followed in which the members present generally agreed that elections committee should not get bogged down in search for funds and excessive, elaborate structure. Members prefer to have the three structured subcommittees operating simultaneously with search for funds. Some members felt it is time to accept fact that the Mayor and the Board of Supervisors have neglected and totally disregarded the elections committee. A motion was offered and passed

calling on the Funding Subcommittee to prepare and conduct a simple workshop within 30 days using free source material and speakers from the Secretary of State, Coro Foundation, County Clerks Association, League of Women Voters and the Registrar of Voters. Mr. Patterson indicated he can lend a CETA employee to assist the subcommittee in this regard and in the interim pending replacement of Jose Perez.

Public Relations Subcommittee Report:

Irene Zable reported on her meeting with the mayor's press aide and the local media regarding release of 30 October 80. She reported that press release was sent prior to 11/4/80 election but it received no coverage; it was re-released and the Progess carried the story; members received a copy of the article. The Chronicle political editor indicated to Mrs. Zable that event was not newsworthy and advised her to call again when something is accomplished. The subcommittee met after the regular meeting.

Election of Officers:

Irene Zable was elected vice-chair, John Trasvina, Treasurer, and Leonel Monterey as Secretary; all of the officers were elected by acclamation.

Report from Registrar:

Mr. Patterson reported that the November 80 general election "went so well that it was almost boring". He discussed the Hallinan suit to disqualify 4,600 absentee ballots improperly certified by not comparing signatures. The challenged practice is carried on by all California counties except Santa Clara. The Registrar indicated that Mr. Hallinan is technically correct, nonetheless, comparison required is burdensome and possibly discriminatory towards the absentee voter. Furthermore, 31,000 votes would actually have to be compared; conceivably the recount and comparison of signatures could change the outcome. Mr. Patterson also mentioned applicable ambiguous laws and court decisions, specifically a 1950 court decision outlawing signature of circulator of petition. In any event, the Registrar felt that some control over absentee ballots is necessary. Questions regarding print size requirements and their applicability to bi-lingual ballots, and the Truth in Endorsements Law were answered. The Registrar indicated, in response to a question, that bi-lingual outreach efforts are difficult to assess; nonetheless, a staff person is preparing a report for the Registrar which will answer this question. The forthcoming required voter purge was discussed as was the number of disqualified voters; in regards to the latter, Mr. Patterson indicated that in a lengthy ballot election, disqualifications are difficult to determine; the converse is true in a one-issue election. However, 300 absentee ballots were disqualified. Mr. Patterson was also questioned about the approximate $50,000 annual revenues collected by his office, and about processing of telephone inquiries, a major complaint. Regarding the latter, the Registrar replied that his office activates a rotary telephone bank of 15 lines prior to each election; the number is 558-3061 and is well publicized. Finally, Mr. Patterson replied to inquiries regarding coordination with Department of Vital Statistics in purging of deceased voters.

Old Business:

The Staff was instructed to contact the City Attorney and Human Rights Commission regarding a copy of the four year old Multi Task Force Report. If available, a copy is to be made available to the committee in 30 days.

New Business:

Reapportionment and ramifications of Proposition VI were discussed. Some members felt it is necessary to preserve the integrity of the present Congressional district boundaries so as not to combine with San Mateo County. A Motion was made and passed instructing the staff to contact the appropriate state and federal reapportionment committees regarding the criteria and methods used in determination and the procedure for public imput. Some felt this issue was outside scope of committee's duties. Therefore, it was ordered that city attorney opinion be sought prior to inquiry. Mr. Moscone later indicated that such an inquiry is proper.

The resolution in support of federal legistion regarding media reporting of election results was postponed.

The meeting adjourned at 12:30 P.M.

Jose G. Perez
Secretary

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City and County of San Francisco

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

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MINUTES (not an official meeting)

Scheduled meeting - December 22, 1980, room #254, City Hall.

Meeting convened at 11:00 A.M.

No roll call was taken for the reason that five members were present, as follows:

BEN RAMOS, Chairman
Irene Zable
Leonel Monterey
John Trasvina
Robert Beach

Ex-oficio: Phil Moscone of City Attorney's Office (non voting member of Committee)

Chairman Ramos announced that three members had resigned:

Michael Schneider
Patricia Jackson
Lim P. Lee

These three are Mayoral appointments (without nomination from the Board of Supervisors) Ramos to immediately request Mayor Feinstein to appoint three replacement members.

Discussion of "quorum" vote.
Decided that 6 members must be present to constitute a quorum. Per rules. This regardless of fact that with three resignations the committee has 8 memmbers and usually, five of eight could constitute a "quorum".

Draft of first Annual Report of The Committee is to be circulated to all members for comments, additions and editing. Discussion for next regular or special meeting the committee shcedules.

Participation in Sub-committees. No substantive discussion.

"Hallinan" law suits; should the committee follow these issues?

Schedule a "Special" meeting for Tuesday, December 30, 1980, 11:00 A.M. room #254. Irene Zable advised Ron Carlson to personally telephone Rabisa, Jackson & Mitchell.

ADJOURNED: 11:50 A.M.

Ronald G. Carlson

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CITIZEN'S ADVISORY COMMITTEE
ON ELECTIONS

January 5, 1981

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MINUTES

REGULAR MEETING, DECEMBER 30, 1980, 11:00 A.M.
ROOM #254, CITY HALL

The meeting was called to order at 11:10 A.M. by Chairman Ben Ramos.

ROLL CALL: Present -

Ben Ramos	Leonel Monterey
Irene Zable	Robert Beach
Harry Aleo	Patricia Mitchell
Steve Rabisa	John Trasvina

Ex oficia:
Phil Moscone, City Attorney's Office
Ronald G. Carlson, Secretary
Ms. Anita Roberts, Guest

APPROVAL OF MINUTES: The minutes of the previous regular meeting of November 25, 1980 were circulated among the committee and a waiver of reading was presented and the minutes were approved with no objections.

ANNUAL REPORT (1980): Preliminary approval.....
received discussion of the purposes of The Annual Report, including statements that not much "activity" had been undertaken by The Committee, other than organizational, rule making, sub-committee formation, etc. The Annual Report should so state. Agreed, by vote of 8 to 0 that a Special Committee should convene for preparation of the Annual Report and they shall report back to the committee, as a whole at the next regularly scheduled meeting.

SUB (SPECIAL) COMMITTEE for the preparation of The Annual Report:
Leonel Monterey (Chair); Robert Beach; Ben Ramos

ELECTION OF OFFICERS FOR 1981:

Chairman:	Irene Zable
Vice Chairman:	Robert Beach
Treasurer:	Leonel Monterey
Secretary:	Ronald G. Carlson

SUB COMMITTEE APPOINTMENTS:
Irene Zable distributed proposed memberships of three sub committees ; it was her recommendation, unanimously approved, that the sub committee on Public Relations be dissolved with its functions being absorbed in to the sub committee on Office of Registrar of Voters.

PUBLIC APPEARANCES BY MEMBERS OF THE COMMITTEE....in their capacity as individual citizens was discussed regarding the unintended, but accidental inference that expressions of individual opinions on the electoral processes could be interpreted as statements of the Citizen's Advisory Committee on Elections. Harry Aleo pointed out that the press can mistakenly, report individual expressions as statements of the Committee as a whole or that disagreeing public statements could indicate to the public that there was disharmony among the Committee members.
Leonel Monterey, referring to the Rules of The Committee advised that Rule #14 expressly provides that only the Chairperson of The Committee may make public statements reflecting the opinions of The Committee, as a whole.
Ben Ramos reminded each member to be discreet and, in any public appearances, use the caveat that although the member was on The Advisory Committee, his then-expressed public statements are entirely his own, individual sentiments, not those of The Committee on Elections.
UNANIMOUSLY, the members agreed that The Rules should be complied with in any situation where an individual member speaks publicly on election issues.

THERE BEING NO FURTHER BUSINESS before the Committee, the meeting adjourned, sine die by Chairman, Ben Ramos.

Ronald G. Carlson
Secretary
January 5, 1981

READ AND APPROVED BEFORE THE COMMITTEE AS A WHOLE ON January 20, ,1981.

Ben Ramos
BEN RAMOS,
Chairman

Sub Committee appointments, cont'd.

Until the three replacement members of the Committee as a whole are appointed by Mayor Feinstein, the three sub committees and memberships are as follows:

LOCAL ELECTION SYSTEM:

Chairman:	Leonel Monterey	Steve Rabisa
	Patricia Mitchell	John Trasvina
	Ben Ramos	

ELECTION LAW COMPLIANCE:

Chairman:	Harry Aleo	Leonel Monterey
	John Trasvina	Robert Beach

OFFICE OF REGISTRAR OF VOTERS:

Chairman:	Robert Beach	Harry Aleo
	Steve Rabisa	Patricia Mitchell
	Ben Ramos	

Irene Zable suggested that each committee should prepare a statement of its goals, conduct its research, express its findings and recommended plan for action.

EDUCATION DAY:

It was agreed that inasmuch as the committee has no funding for an Education Day, that efforts should be made to contact resource persons from appropriate community or governmental agencies to address the Committee. Likely candidates were considered such as State and City officers involved in the election process. The Committee would like Jay Patterson, San Francisco's Registrar of Voters to speak to The Committee for an hour, explain the functions of his office and the Committee can then ask questions, and visit the Offices of the Registrar for further research on specific practices. Perhaps, in the future, other public officers such as The Secretary of State's office and the San Francisco City Attorney's offices can send representatives to The Committee and selections for presentation to the public can be made.
On a motion by Robert Beach, it was unanimously agreed to invite Jay Patterson (ex oficio member of The Committee) to the next meeting of The Committee at, perhaps, 10:00 A.M. for an hours presentation, to be followed by the regular 11:00 A.M. business meeting.

EXPRESSION OF APPRECIATION:

The Committee as a whole, by unanimous acclamation acknowledged the excellent Chairmanship of outgoing Chairman, Ben Ramos and stated their desire to include their expression of gratitude in the minutes & records of the meeting.

GUEST SPEAKERS:

There then followed a one hour presentation by Mr. Jay Patterson, Registrar of Voters, City & County of San Francisco; following Mr. Patterson, there followed a one hour presentation by Mr. James Riggs, Registrar of Voters, Alameda County, California.

THERE BEING NO FURTHER BUSINESS before the committee, the meeting was adjourned, sina die, by Chairperson Irene Zable, at 12:10, P.M.

Ronald G. Carlson
Secretary
January 23, 1981

READ BEFORE THE COMMITTEE AS A WHOLE ON_____,1981 and approved as (read) (amended).

_____
Irene Zable,
Chairperson

DATE_____

ADDENDUM: The various charts, materials, etc., requested of the two guest speakers are either on file at the CACE offices or in the process of being gathered by staff.

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City and County of San Francisco

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

February 4, 1981

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MINUTES

Sub Committee on Election Law Compliance — February 3, 1981

Room #168, City Hall, San Francisco

The meeting was called to order at 9:40 A.M. by Chairman Harry Aleo.

ROLL CALL:

Harry Aleo — Leonel Monterey
John Trasvina — Robert Beach
(Irene Zable) in audit

TOPICS OF BUSINESS BEFORE THE SUB COMMITTEE

CONSENT DECREE: (United States vs. City & County of San Francisco)

Leonel Monterey suggested that this "compliance" with the election laws committee should review their responsibilities under the U. S. District Court Consent Decree. It applies to the election codes; assistance to The Office of Registrar of Voters; explanatory materials for placing initiatives on the ballots; etc. He advised the Sub Committee that the City Attorney and the Registrar of Voters were jointly engaged with U.S. Attorney Amanda Metcalf (Civil Rights Division) in an effort to have the "Task Force" portions of the consent decree providing for bi-lingual activities removed from CACE and placed in the hands of a new, special group of four advisors, thus replacing CACE.

There was cross discussion of the legality and proprity of that effort.

Irene Zable, Chairperson of the Committee as a whole, stated that this Consent Decree issue should be faced, analyzed and decided upon by this sub committee on election law compliance, and soon.

Harry Aleo stated that he did not hold with the idea of CACE being the task force referred to, at least not as far as the bi-lingual efforts required thereby. He believes that CACE has broader responsibilities.

Robert Beach reminded the sub committee that the consent decree is "one" of the laws which CACE is obliged to comply with.

By way of joint motion of John Trasvina and Irene Zable it was agreed that CACE would establish a fourth, separate sub committee to handle the Consent Decree under discussion and to handle bi-lingual matters therein.

Robert Beach then absented himself to call upon the City Attorney.

(415) 558-4753 CITY HALL - ROOM 159 SAN FRANCISCO, CA 94102

SUB COMMITTEE ON ELECTION LAW COMPLIANCE

VOTER REGISTRATION:

Chairman Aleo then opened the discussions to topics of priorities submitted by the members for future action.

Objectives: Safeguards at each step of voter registration;
Purging of the polls;
Absentee Ballot registration.

John Trasvina advised that Assemblyman Art Agnost had introduced a bill to the California Legislature which would provide for a new, permanent absentee registration. Copies of this proposed bill will be obtained by the CACE staff and distributed along with the list of requests submitted by the members through the staff to Jay Patterson (see Memorandum to Patterson mailed to the sub committee members on February 3, 1981, from R. Carlson, CACE)

THERE BEING NO FURTHER BUSINESS before the sub committee, the meeting was adjourned, sine die, by Chairman Harry Aleo at 11:00 A.M.

Ronald G. Carlson
Secretary
February 4, 1981

READ BEFORE THE SUB COMMITTEE ON _____, 1981, and approved (as read)(as amended):

_____
Harry Aleo,
Chairman

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CITIZENS' ADVISORY COMMITTEE ON ELECTIONS MINUTES

Regular Meeting - March 25, 1981, 9:30 am

Room 254 City Hall, San Francisco Ca.

The meeting was called to order at 9:45 a.m. by Chairperson Irene Zable.

Roll Call: Present:

Robert Beach
Jim Foster
Lawrence Simi
Ben Ramos
John Tranvina
Irene Zable
Leonel Monterey

Absent:

Harry Aleo
Phil Moscone (ex officio)

WELCOME TO LAWRENCE SIMI, a newly appointed member.

APPROVAL OF MINUTES

Approval of minutes of previous meeting was dispensed with since Ron Carlson's resignation resulted in delayed submission.

CHAIRPERSON'S REPORT

Room 254 has been granted by Chief Clerk of the Board of Supervisors on a 90 day trial basis for meetings of the Elections Committee.

The Elections Committee has been designated by Joint Resolution to serve as the "Task Force" required by the Bilingual Voting Rights Act Consent Decree.

The Chair reported that arrangements had been made with Deputy Mayor Hadley Roff to provide staff support through the Mayor's office for the committee's functions. Steve Stratton and Leslie Miko from the Mayor's Office have been designated to fulfill this responsibility.

DISCUSSION: Mr. Monterey objected to the arrangement on the basis that public perperception would be that the Mayor's Office is "taking over the Committee".

The Chair stated that efforts should continue to elicit separate funding for the Committee but for the present the Mayor's offer should be accepted and reviewed in September.

The Chair announced that a new appointment had been made to the Committee (Mr. Po Wong).

SUB-COMMITTEE REPORTS

No sub-committee meetings have been held since the last fall Committee meetings. Sub-Committee Chair Robert Beach stated that the Sub-Committee on the Registrar of Voters made contact with Budget Analyst Harvey Rose's Office.

Preliminary comment: It appears that the Registrar's Office is under-utilizing computer services.

AB 350

John Trasvina asked the Committee to support AB 350. This measure would establish a permanent absentee ballot system for elderly and disabled. Committee members Zable, Beach and Simi requested additional information before supporting the measure that would answer their concerns about definitions, expense and voter fraud. The matter was put over to a subsequent meeting of the Committee.

CONSENT DECREE

Lenghty discussion ensued on how the Committee could fulfill its "Task Force" duties required by the Consent Decree.

Mr. Monterey explained that members of the Chinese community had expressed opposition to the Elections Committee serving as the "Task Force". Objections are that the Committee is too broad and not sensitive to bilingual communities.

Mr. Monterey suggested that the City Attorney draft a statement outlining the duties and responsibilities of the sub-committee on Bi-Lingual Compliance vis-a-vis the Task Force function. Following the lenghty discussion, an ad-hoc committee was formed composed of Committee members Wong, Trasvina, Zable, Beach and Monterey to meet with the City Attorney to consider the above questions (Mr. Monterey was appointed Chair of the ad-hoc sub-committee). The committee is to report at the next meeting.

ROSTER

A roster of sub-committee members and chairs was distributed by Irene Zable as Chair of the Elections Committee.

AMENDMENT TO RULES

Chairperson Zable distributed a written porposed amendment to the Committee's Rules; pursuant to the rules, this item will be considered at the next committee meeting.

AB 97 (HARRIS)

This measure was endorsed by the Elections Committee and the Chair was directed to send a letter so stating to Assemblyman Richard Alatorre, Chairman of the California State Assembly Elections and Reapportionment Committee. This measure gives county registrars an alternative method to purge voters from registration rolls.

The committee adjourned at 12:30 p.m.

Respectfully submitted,

Jim Gonzalez
Interim Secretary

Approved as written
Chairman

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4-29-81

CITIZENS' ADVISORY COMMITTEE ON ELECTIONS

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MINUTES OF MEETING

WEDNESDAY APRIL 29, 1981

The meeting of the Citizens' Advisory Committee on Elections began at 10:05 a.m. in room 254, City Hall.

ATTENDANCE:

Harry Aleo
Robert Beach
James Foster
Leonel Monterey
Benjamin Ramos
Larry Simi
John Trasvina
Roland Po Wong
Irene Zable

ALSO ATTENDING:

Jay Patterson, Registrar of Voters
Mrs. Crawford, Republican Women Federation
Lorraine Perkins, Acting Recorder
Michelle Corwin, Budget Analyst
Mrs. Leland Guth

ABSENT:

Patricia Mitchell

Vice Chairman Beach noted the absence of the Committee member and advised those present that he would be in contact to determine if the member intended to remain on the Board, and if not, to take appropriate action as outlined in the Committee's Rules of Order.

MINUTES:

Approval of the minutes of March 25, 1981 was tabled until the next meeting.

CHAIRMAN'S REPORT:

Vice Chairman Beach reported that three certificates of membership on the Committee were available to the latest members. He acknowledged the letter of endorsement of AB-97, written by former Chair, Irene Zable and advised the Committee that it had been sent to Richard Alatorre, Chairman, Elections and Reapportionment Committee, Sacramento. The letter was read to the Board.

Vice Chairman Beach announced his intention to seek the reappointment of all Board members whose terms will soon expire. In addition, he pledged to seek the appointment of an eleventh member, as provided by Ordinance #174-79 establishing said Committee. The Vice Chairman also discussed the Mayor's decision not to provide funding for the Committee. He reported on the memorandum of understanding to be completed between the Registrar's office and the Committee providing for a desk, private telephone and staff support on an as-needed basis. During the general discussion which followed, members expressed disapproval and criticism of the impractically and limited arrangements and agreed to seek other avenues of support. Vice Chairman Beach moved to appoint Leonel Monterey and Ben Ramos to develop a concrete proposal for seeking additional funding sources; such as the Board of Supervisors and outside (private sector) pursuits. The motion carried and passed.

Vice Chairman Beach tabled formal discussion of the Harvey Rose Management Audit of the Registrar's office until the final report has been submitted to and released by the Board of Supervisors.

ELECTION OF NEW CHAIRMAN:

Vice Chairman Beach announced the resignation of Irene Zable as Chair of the Committee and called for the election of a new Chair. He advised the Committee that he, if elected, would agree to serve. In a motion placed before the Committee, the election of Chairman Beach carried and passed unanimously. On behalf of the Committee, Chairman Beach expressed the gratitude and appreciation to former Chair Zable for a job well done and directed that such be reflected in the minutes. The Chairman accepted congratulations from the Committee on his election. It was informally agreed that any resignation by Committee members be addressed to the full Committee. As provided in the Committee's Rules of Order, election of a vice-chairman will be held at the next regular meeting.

PROPOSED RULE ADDITION:

The Committee discussed the proposed rule addition as prepared by ~~the sub-committee.~~ Mrs. Zable, a copy of which was mailed to members with this meeting's agenda. Concern was expressed about the actual number representing a 2/3 majority of the Committee. The Committee heard a motion to ~~require~~ that ~~8~~/members constitute a 2/3 majority. The motion was denied, resulting in a rule of a 7 member majority for the present Committee. As the discussion of the proposed rule addition continued, members debated specific points in language and

wording. The Committee recognized and heard an opinion offered by a member of the public. In a motion to accept the proposed rule addition, the Committee voted against the addition, ~~by a vote of 4 ayes, 2 no, 1 abstain~~ on Roll.

BUDGET ANALYST'S REPORT:

The Chairman recognized Michelle Corwin, of the Harvey Rose staff who advised the Committee that formal discussion of her recent management audit of the Registrar's office could not take place until after the Board of Supervisors has released such information to the public. She indicated, however, that the suggestions made to the Registrar include updating the filing system of registrants and better training for election workers. She reported that the audit did not suggest a reduction in the work force or in funding. She responded in the affirmative to the Chairman's request that each Committee member be mailed a copy of the audit report.

ESTABLISHMENT OF SUB-COMMITTEE ON MULTI-LINGUAL COMPLIANCE: which had been deleted from the Agenda for this meeting.

The Committee debated several points in the proposed statement of duties. It heard a motion to amend specific wording within the text. A tie vote, broken by the Chairman defeated the motion. A move was made to adopt the proposal. The move carried and passed. → to delete paragraphs 4 and 5.

Committee membership

Chairman Beach reviewed sub-committee assignments and requested a commitment from Board members to volunteer for two sub-committees. He announced that he would serve ex-officio on all sub-committees. Ben Ramos agreed to serve on the Multi-Lingual Sub-Committee and Irene Zable on the Election Law Compliance Sub-Committee. Irene Zable was appointed Chair of the Sub-Committee on the Registrar of Voters.

AB 1989:

Members of the Committee expressed some concern about registration by persons who might not be citizens and called for a method to insure that proof of citizenship be required initially. The Registrar of Voters provided some clarification on restrictions that would be made by passage of AB 1989. The Committee discussed the possibility of making recommendations and specific methodology. Because of time limitations, further discussion on the matter was tabled until the next meeting.

OLD BUSINESS:

Over to the next meeting.

NEW BUSINESS:

Ben Ramos extended an invitation to the Committee to attend an open house at 98 Valencia Street.

Chairman Beach made a plea for the Committee to get moving. He accepted a donation of $1.00 from Mrs. Leland Guth with thanks from the Committee.

The meeting adjourned at 12:35 p.m.

Respectfully submitted,

Lorraine Perkins
Acting Recorder

Approved by Committee 5-27-81 with changes appearing in red pen.

Chairman

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5-8-81

CITIZENS' ADVISORY COMMITTEE ON ELECTIONS

MINUTES OF SPECIAL MEETING

FRIDAY MAY 8, 1981

The meeting began at 10:15 in the Registrar of Voters Office, City Hall.

MEMBERS PRESENT:

Harry Aleo
Robert Beach (Chairman)
James Foster
Leonel Monterey
Patricia Mitchell
Benjamin Ramos
Roland P. Wong

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MEMBERS ABSENT:

Irene Zable
Larry Simi (excused)
John Transvina (excused)

OTHERS PRESENT:

Jay Patterson, Registrar of Voters
Michelle Corwin, Budget Analyst
Charles Smith, Acting Secretary

The Chairman stated that the purpose of the meeting was to discuss the Harvey Rose Management Audit of the Registrar of Voters Office, and whether to endorse or not endorse recommendations made in the audit. He stated that as Chairman he was prepared to speak for the Committee on this subject at a hearing before the Governmental Services Committee of the Board of Supervisors at that Committee's meeting that afternoon. The purpose of this CACE meeting was so that the Committee's opinions could be given to the GSC regarding the recommendations made in the audit.

1. Should candidates be charged for statements in voters' pamphlets? Should one pamphlet be sent to each household?

There was a lengthy discussion regarding these recommendations. The Committee endorsed both recommendations; since the City Charter will have to be ammended to accomplish these recommendations, the Committee recommended the Board of Supervisors put these items on the next ballot.

2. Training of polling place workers

The Committee felt that more effective training classes with some type of quiz to ascertain that election officers were absorbing the instructions, and elimination of those who were not, would probably solve the problem of the apparent inability of some precinct workers to properly fulfill their duties. The Committee endorsed this recommendation.

3. Fining of workers if duties are not properly performed.

There was much discussion of this subject, following which, by a 4 - 3 vote, the Committee decided not to endorse the recommendation.

4. Maintaining the Rolls.

There was discussion about purging the registration rolls, methods, etc. The Chairman stated that although AB 97 would provide the best alternative for purging, there is no assurance that this bill will pass. He recommended that the Committee endorse the recommendation of the Budget Analyst that the stated alternative method be tried at the next election if AB 97 did not pass, but that the Board of Supervisors be urged to do all possible to insure passage of AB 97. The Committee concurred.

5. Duplicate Registration Affidavits.

The Committee endorsed the Budget Analyst's recommendation that duplicate registration affidavits be kept for use by others than the Registrar's staff.

Mr. Monterey made a motion to recommend to the Board of Supervisors that the salaries of the precinct workers be doubled. The Chairman ruled the motion out of order since this meeting was only to focus on recommendations contained in the Audit. The Budget Analyst stated that the salaries paid to precinct workers are at or above the prevailing rate in the Bay Area.

The Chairman stated that since the Committee members' knowledge of the Registrar's Office and rules and regulations regarding election procedures was limited, he was requesting that each member of the Committee attend the training classes for election officers and also plan to work on election day this coming November observing election procedures.

The meeting adjourned at 12:30 PM.

Respectfully submitted,

Charles Smith, Acting Secretary

Approved as written

Chairman

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CITIZENS' ADVISORY COMMITTEE ON ELECTIONS

MINUTES OF MEETING

WEDNESDAY MAY 27, 1981

The meeting of the Citizens' Advisory Committee on Elections began at 9:45 a.m. in Room 254, City Hall.

PRESENT:

Harry Aleo
Robert Beach
James Foster
Patricia Mitchell
Leonel Monterey
Benjamin Ramos
Larry Simi
John Trasvina

ABSENT:

Roland Po Wong
Irene Zable (excused)

ALSO ATTENDING:

Connie Rutherford, Deputy City Attorney
Nancy Dillon, Chief Deputy Registrar
Mary Elkington, Acting Secretary
Mrs. Leland Guth

MINUTES:

1. Approval of the minutes of the February meeting was postponed until the next meeting.

2. Minutes of the meeting of March 25th were approved as submitted.

3. Minutes of the meeting of April 29th were amended as shown in the original recorded in the Committee's Minute Book and, as amended, approved.

4. Minutes of the meeting of May 8th were approved as submitted.

CHAIRMAN'S REPORT:

Chairman Beach reported, and action was taken on the following matters, as follows:

1. Mayor Feinstein had re-appointed Messrs. Simi and Wong to the Committee for terms expiring in 1985. The Board of Supervisors had scheduled hearings on its appointments and hopefully these would be completed within the next month.

2. He had appeared on May 8th, before the Governmental Services Committee of the Board of Supervisors, and felt he was well received. He stated the Governmental Services Committee would recommend to the full Board inclusion on the November ballot of the two Charter amendments recommended in the Budget Analyst's report (concerning payment by candidates for their statements and allowing the Registrar to send only one set of voter information pamphlets per household) and would further urge on the Board passage of AB97. The matters concerning physical change in the Registrar's Office and changes in certain election procedures, as recommended by Supervisor Nelder, had been referred to this committee for study and recommendation.

3. The enclosures with this meeting's agenda (membership, rules etc.) should be checked for accuracy. Corrections were noted. Multi-lingual action timetables for the November election were distributed.

4. He had received a written opinion from the City Attorney's office regarding direct communications by the Committee with the U.S. Attorney's office concerning the consent decree and our assignment as the "task force". Such communication is not prohibited. After discussion it was moved, seconded and carried that all written communications with the U.S. Attorney should be approved by the full committee prior to mailing or delivery.

5. He was attempting to organize the Committee's files so they will be accessible to everyone. He stated there should be a file for each sub-committee.

6. It was not clear in the files how citizen's complaints on the election process which were made to the Mayor's Citizens Assistance Center should be handled. The committee agreed copies of such complaints should be sent to both the Registrar and the committee and Mr. Beach should so inform C.A.C., telling them that a complaint form had been prepared. The Local Election Sub-Committee (Foster) was asked to review the form and report thereon at the next meeting. The Local Election Sub-Committee (Foster) was also given the file on complaints accrued to date, asked to review them to see that such had been properly handled, to handle those which had not been, and to report to the Committee at its June meeting.

7. The committee agreed its next meeting should be held on Wednesday, June 24th. Inasmuch as the agenda must be mailed seven days before the meeting, all members who wished to include any material with the mailing should have it in Lorraine Perkins' hands (Registrar's office) by the 16th.

8. The preliminary Budget Analyst's report had stated that it appeared the Registrar's Office was not making as full use of computers as possible. The Chairman asked the Registrar of Voters Sub-Committee (Zable) to investigate this, with a preliminary report to be made at the next meeting.

9. Procedures for absentee ballots are causing concern. The chairman requested the Registrar of Voters Sub-Committee (Zable) to investigate this in detail and to report in writing at the next meeting on: a) how these matters are presently handled; b) how the Registrar proposes to handle them in the future and, c) the sub-committee's recommendations (together with the Registrar's comments) as to how the entire absentee ballot process should be handled, including personnel required.

10. Our committee has not yet looked into compliance with campaign financial disclosure in connection with the November, 1980 election. The Election Law Sub-Committee (Aleo) was asked to investigate and to report at our next meeting on: 1) procedures and the law and, 2) those persons or organizations (if any) who have not yet complied in connection with the November, 1980 election, and to report at our July meeting their recommendations as to how such requirements should be changed and what procedures to follow in connection with the November, 1981 election.

11. The Registrar of Voters has been in contact with the Secretary of State's office concerning a proper procedure to follow in connection with "challenged ballots". The Election Law Sub-Committee (Aleo) was asked to monitor this matter and keep the committee informed so that it could act if appropriate.

12. The Chairman stated that he would follow the progress of the two Charter amendments and AB97 (see item #2) with the Board of Supervisors.

13. The training program for election workers should be started soon by the Registrar's office. The Local Elections Sub-Committee (Foster) was asked to monitor this, both timetable and content, and keep the committee informed, with the first report at our June meeting.

14. The micro-filming of voter affidavits for use by the public was also a part of the Budget Analyst's recommendations, with which the Registrar concurred. The Local Election Sub-Committee (Foster) was asked to follow this matter and keep the committee informed.

15. He stated he felt the responsibilities of the Election Laws Sub-Committee should be revised, especially as we had taken from that sub-committee the matters now delegated to the Multi-Lingual Compliance Sub-Committee. He recommended that the present "A" in the list of responsibilities for that sub-committee be deleted and that the following language be substituted:

> "A. Study and evaluate all present and proposed laws concerning elections and voting."

It was moved, seconded and carried that this change be made. The Chairman then handed Mr. Aleo a list of bills introduced into the State legislature this session which dealt with election matters, asked that the Election Laws Sub-Committee study the same and report to the committee at its June meeting with any recommendations it may have.

16. The committee agreed that, contrary to prior resolutions, the Chairman should assist in preparation of the minutes of the committee's meetings to the end that they bear his approval when submitted to the committee. It was requested that the minutes be as concise as possible, that arguments made on given issues need not be stated, but that the minutes should be detailed enough so as to be clear on all actions taken or rejected.

→ as to form - Dick

ELECTION OF VICE-CHAIRMAN AND SECRETARY:

The following persons were elected to the offices set out before their names:

Vice-Chairman	James Foster
Secretary	Larry Simi

BUDGET:

Mr. Beach stated that the Mayor's office has agreed to purchase five or six copies

Dick

of the Election Code for use by the committee. He asked the Registrar's office to copy and supply to each member of the committee the portions of the City Charter and Administrative Code applicable to elections.

The Ad Hoc committee of Messrs. Ramos and Monterey, appointed at the last meeting, reported, and stated that it was their opinion that efforts should be made to attain the budget/personnel requests previously made. They felt $25,000 was appropriate, with approximately $16 - 18,000 for a staff person and the balance for expenses. They felt a formal request for this amount should be made directly to Chief Administrative Officer Roger Boas. Following a discussion of this subject the Chairman was directed to pursue this matter with the Mayor, CAO and Board of Supervisors and report to the committee at its next meeting. It was also requested that Messrs. Ramos and Monterey prepare a specific list of the type of expenditures which the committee and its members might face.

REPORT ON SAN DIEGO ELECTION BY MAIL:

The Chairman read a letter from Jay Patterson to Gil Boreman (Clerk of the Board of Supervisors) regarding the San Diego mail election. It was stated the election was highly successful. The turnout was twice as high and half as costly as expected if held on a precinct polling place basis. Possibilities of mail election in San Francisco are being investigated. Jay Patterson thinks it might require a change in the Charter. The City Attorney was asked to give the committee a formal opinion on whether or not a mail election could be held in San Francisco in November, 1981, with reasons. The Local Elections Sub-Committee was asked to study the whole matter and give the committee its opinion at its June meeting. The sub-committee was asked to consider whether, assuming the legalities, we should recommend such an election for San Francisco, and, if so, a timetable commencing July 1st.

STATUS OF VOTER FRAUD CASES:

The Chairman inquired as to the progress of the investigation of people voting twice in the November, 1980 election. Jay Patterson has again written the District Attorney's office about this matter. No known action taken. The City Attorney's office (Ms. Jesson or Ms. Rutherford) will investigate and report to us at our next meeting.

POSTPONEMENT OF TWO ITEMS:

Items 9 through 15 on the agenda were postponed until the June meeting. Mr. Monterey requested that Reapportionment also be placed on that agenda.

NELDER/HALLINAN CONCERNS:

Supervisor Nelder has requested, and the Governmental Services Committee of the Board of Supervisors has referred to this committee for study and recommendations, the following physical and procedural changes in the Registrar's office: 1) Metal ballot boxes and transport boxes; 2) Procedure for removal of deceased voters, voters who have moved and possible illegal registrants form the rolls; 3) Police to transport ballot boxes; 4) Plexiglass wall to be installed in the Affidavit Room; 5) Use of the area around the walls of the Affidavit Room to store registration cards; 6) Bins or specific storage areas for ballot boxes (election night); and 7) a sign in-out system for the public in the Affidavit Room.

These matters were referred to the Local Elections Sub-Committee (Foster) for study and report at the June meeting. The sub-committee was asked to consider the following with respect to each of the items: a) what is the problem which this action is designed to solve; b) if changes are in order, is this proposed solution best or is there still a better way (costs should be considered here); and d) the sub-committee's recommendations.

Mr. Hallinan presented the committee a letter expressing his concerns about the November, 1980 election procedures. These dealt primarily with the absentee ballots, a subject which has been assigned to the Registrar of Voters Sub-Committee (Zable) for study and report at the committee's June meeting (see above).

OFFICE TOUR:

Nancy Dillon supplied the committee members with maps of the Registrar's office, with names and phone numbers. She then conducted us on a tour of the office.

ADJOURNMENT:

The meeting adjourned at 12:03 p.m.

Respectfully submitted,

Mary Elkington
Acting Secretary

Approved at June 24, 1981 meeting

CITIZENS' ADVISORY COMMITTEE ON ELECTIONS

June 24, 1981

The Minutes of this meeting are missing.

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8-26-81

CITIZENS' ADVISORY COMMITTEE ON ELECTIONS

MINUTES OF MEETING
AUGUST 26, 1981

The meeting of the Citizens' Advisory Committee on Elections began at 9:30 AM in Room 254, City Hall.

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MEMBERS PRESENT

Harry Aleo
Robert Beach
James Foster
Leonel Monterey
Benjamin Ramos
John Transvina
Irene Zable
Roland Po Wong

Jay Patterson, Registrar of Voters
Charles Smith, Acting Secretary

MEMBERS ABSENT

Larry Simi
Patricia Mitchell
Ben Hom (excused)

MINUTES

After a discussion regarding clarity of minutes as regards whether certain recommendations were from the entire Committee or from the sub-committee, Chairman Beach stated that in the future minutes would be specific as to who recommended what.

The Minutes of the June 24, 1981 meeting were approved.

CHAIRMAN'S REPORT

Mr. Beach stated that the Committee had been successful in getting the Board of Supervisors to approve $50,000 to allow the Registrar of Voters to begin microfilming voter registration cards. He stated a requisition had also been approved for hiring a secretary who would be shared by the Committee and the Registrar of Voters.. (Mr. Patterson later stated that this request had been turned down by the Mayor's office; the Committee instructed Mr. Beach to investigate and report at the next meeting.)

The Chairman commented briefly on the article written by Bill Barnes; he thought it to be slanted and unfair, but noted that members of the Board of Supervisors still think the Committee is a good one.

The Chairman requested that all sub-committee members please attend sub-committee meetings.

Chairman Beach discussed recent correspondence from the Mayor which stated that the Committee could not take an independent position on legislative matters. (This was in reference to the letters sent to the Legislative Analyst by the Committee supporting and opposing certain bills.) Mr. Beach said that City Ordinance prevents the Committee from doing this and that the proper procedure is to go through the Board of Supervisors or the City's State Legislation Committee.

Mr. Monterey stated that the City Attorney ~~says~~ with his own name had advised the Committee it is all right for the Committee to take a position for or against legislative matters. Chairman will seek an opinion.

There was a lengthy discussion as to whether members of this Committee should identify themselves as being members of this Committee when appearing before other Commissions, and then proceeding by saying that he/she is speaking for himself/herself. The Chairman stated that whenever possible members should avoid identifying themselves as members of CACE. He reiterated that the Chairman speaks for the Committee.

Mr. Monterey requested a discussion of the budget be put on the agenda for the next meeting.

REPORT FROM THE REGISTRAR

1. STATUS OF MICROFILMING - Mr. Patterson stated that he had already contacted vendors regarding developing specifications for microfilming. The microfilming in the Registrar's Office will be combined with the Recorder's Office. Should begin in early 1982.

2. STATUS OF COMPLIANCE LAW FILINGS - Mr. Patterson stated he would write a letter, as promised earlier, to the City Attorney's and District Attorney's offices requesting an opinion on this subject. After a lengthy discussion, the Committee agreed that if no concrete action was forthcoming regarding enforcement of this law, the Committee (after talking to the Mayor's Office, Board of Supervisors, Finance Committee, etc.), would go to the press.

3. ADVERTISING IN VOTERS PAMPHLET - Board of Supervisors passed a resolution asking the Chief Administrative Officer to direct the Registrar to study the feasibility of advertising in the Voters handbook. Mr. Patterson stated that Mr. Boas had not yet directed him to act on this matter. Mr. Beach requested that when Mr. Boas does request him to undertake this task, that the results of his study be shared with the Committee.

4. TRAINING PROGRAM - Mr. Patterson stated that the training was progressing smoothly until the firm contracted to do it suddenly quit last week. He is in the process of hiring a replacement.

5. CHALLENGED BALLOTS - Mr. Patterson stated that this problem is under control.

REPORT OF SUBCOMMITTEE ON REGISTRAR OF VOTERS

1. Absentee Ballots - Irene Zable, Chairman, presented to the full Committee the 8 page report of the Subcommittee. After extended discussion the recommendations made in the report were adopted and approved by the full Committee, with the following changes:

a) 2(b) - "affidavit" changed to "application".

b) 9 - the words "by the Registrar" were inserted after the word "assigned".

2. Computer Use - Irene Zable, Chairman presented to the full Committee the 3 page report of the subcommittee. After discussion the report was adopted and approved by the full Committee. Mr. Beach told the Committee that he had spoken to several large corporations and that ~~in approval~~ these companies would assigned one of their computer people to work with the Committee and the Registrar to develop the best possible computer plan for the Registrar's Office, when requested to do so. (Copies of each of these reports, as amended, are attached to these minutes.)

SUBCOMMITTEE APPOINTMENTS: Ben Hom

The Chairman appointed Ben Hom to the Bilingual Subcommittee and the Registrar of Voters Subcommittee.

ADJOURNMENT

A motion carried and passed to adjourn the meeting at 12:30 P.M.

Respectfully submitted,

Charles Smith
Acting Secretary

Approved 9-30-81
Chairman

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4-30-81

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CITIZENS' ADVISORY COMMITTEE ON ELECTIONS

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MINUTES OF MEETING

September 30, 1981

The meeting of the Citizens' Advisory Committee on Elections began at 10:00 a.m. in Room 254, City Hall.

MEMBERS PRESENT	MEMBERS ABSENT
Harry Aleo	James Foster
Robert Beach	Ben Hom (Excused)
Leonel Monterey	Patricia Mitcelll
John Trasvina	Ben Ramos (Excused)
Larry Simi	Roland Po Wong (Excused)
Irene Zable	

EX OFFICIO MEMBERS PRESENT

Jay Patterson, Registrar of Voters
Connie Rutherford, Representing City Attorney

MINUTES

The minutes of the August 26, 1981 meeting were approved with the following amendments:

1. Page 2, paragraph 3: delete "City Attorney says" and insert "City Attorney had advised the Committee".

2. Page 2, paragraph 3, insert after "position": "in its own name".

3. Page 2, item 2, (on computer use) delete the words "if approved" from line 5.

CHAIRMAN'S REPORT

Chairman Beach stated that the Committee had received an answer from the City Attorney advising the committee that the City would probably be liable for torts committed by workers of the Committee whenever acting in their official capacities. The City Attorney further advised that members were not covered by Workers' Compensation.

It was moved by Leonel Monterey and seconded by John Trasvina that the Committee ask the Board of Supervisors to extend Workers' Compensation to the members of the committee. The motion was approved by a 3 - 2 vote.

Chairman Beach also informed the committee of the City Attorney's advice on whether the committee could vote on the repeal of the voting rights act.

The City Attorney's informal written opinion on the subject advised that the committee could do so but that as one of the City agencies responsible for implementation of the voting rights act it would be advisavle that any such motion or resolution contain language explaining exactly how a repeal of the Voting Rights Act would enhance the voting rights of minority language voters.

Commissioner Monterey suggested that the proposal to recommend repeal or modification of the Voting Rights Act be postponed and that the City Attorney issue a more formal opinion on the subject.

Deputy City Attorney Rutherford protested that formal City Attorney's opinions are rarely issued and that preparation of a formal opinion requires cranking up the whole system: getting approvals and reviews up and down the line and doing extensive legal research. She added that the current workload of the City Attorney was extremely heavy.

The Chair requested that the City Attorney issue a formal opinion on the subject and postponed the question of the Voting Rights Act pending the receipt of that opinion.

It was emphasized again that the Committee should have a secretarial staffer to type these requests for opinions as well as other important correspondence.

Chairman Beach reported that he spoke to sources in the Mayor's office who assured him that the Mayor would reconsider her veto of a $16,880 per year secretary for the committee. The requisition will be resubmitted when the Mayor returns from her trip to Asia.

The Chairman read a letter from the Registrar to the District Attorney and City Attorney, written at the request of the committee, asking that the two officials each define their respective areas of responsibility with regard to campaign disclosure statements.

Deputy City Attorney Rutherford said that she had spoken to a deputy District Attorney who agreed with her that enforcement is solely the responsibility of the District Attorney.

The Committee discussed suing late filers on its own if the District Attorney takes no action. It was pointed out by Commissioner John Trasvina that if successful, the committee would be allowed to keep half of the money collected in fines. The consensus was that this might be a good way to obtain funding for the committee.

A request was made for a City Attorney's opinion on whether the Secretary of State's opinion or a conflicting Attorney General's opinion is correct. At issue was the subject of third parties delivering absentee voters' ballots from the voter to the Registrar and/or to the polling place.

The Registrar pointed out that the issue was moot anyway inasmuch as there is no provision of law requiring that those delivering absentee ballots show I.D. when dropping off a voted ballot.

The committee's consensus was that this was a very important issue and the request for a formal City Attorney's opinion was made.

Chairman Beach announced that pursuant to a resolution adopted at the August meeting he would write a letter to Board of Supervisors President John Molinari asking that the Board pass a resolution supporting any state legislation which would restrict the use of absentee ballots to those who truly need them.

REPORT FROM THE REGISTRAR

Registrar Jay Patterson announced that a new training film was being produced for poll worker instruction. The committee passed without objection a motion recommending that beginning in 1982 the Registrar require all 3,200 poll workers to attend the calss whether they need it or not.

The issue of controls on the distribution of voter registration cards was discussed. The consensus was that controls on the use of the cards were too loose but that nothing should be done which would impede the ease with which citizens may now register.

The Registrar was asked by the committee to provide copies of the laws and regulations relating to card distribution.

The Registrar was asked by the committee to write a letter on the subject to the Democratic Party and any other groups running registration drives.

The City Attorney was asked by the committee to prepare a formal written opinion on the subject of the legality of interested parties paying street-corner registration workers.

The whole matter was referred to Irene Zable's Sub-Committee on the Registrar of Voters' Office.

OLD BUSINESS

John Trasvina announced that he could now support Harry Aleo's proposed resolution requiring proof of citizenship prior to voter registration. Commissioner Aleo asked instead that his resolution not be voted on at this time. He requested that the matter be re-referred to his subcommittee for further study. It was so ordered.

MULTILINGUAL SUBCOMMITTEE REPORT

Subcommittee Chairman Leonel Monterey said that despite lack of staff and other support the subcommittee meets every month.

He said that the Registrar's office "falls far short of complying with the (federal) consent decree". He cited the following examples: The Registrar had no documentation, had made no request that P.G.&.E. and Pacific Telephone Company carry trilingual enclosures in their bills, had done an inadequate job of targeting and that there was little or no promotion or publicity.

Registrar Patterson replied that he had a stack of documentation at least six feet high, he said that P.G.& E. and Pacific Telephone Company were repeatedly requested to cooperate but declined and that his office has extensive documentation showing its efficacy in all other areas mentioned.

Chairman Beach postponed the hearing to the next meeting at which time Commissioner Monterey would present a list of specific allegations.

Commissioner Monterey invited all committee members to his subcommittee meeting on October 19th at 10:00 a.m. in Room 155.

BUDGET

Commissioner Monterey stated that the committee needs funds for such things as travel expense and telephone. The matter was postponed until the next meeting.

NEW BUSINESS

REAPPORTIONMENT

Commissioner Monterey distributed copies of Article 21 of the California Constitution and protested that San Francisco had to share a Congressional District with three other counties and that San Francisco did not have one State Senate District of its own.

He made a motion that the Committee ask the Board of Supervisors to hold public hearings to give the people of San Francisco an opportunity to express

their opinions on reapportionment. The motion, seconded by Commissioner Trasvina, was defeated 3 - 2.

VOTER REGISTRATION WEEK

Commissioner Monterey announced that he had gotten the week of September 27 through October 3, 1981 proclaimed "Voter Registration Week" and distributed copies of the proclaimation. He chided the Registrar for predicting a low turn-out and for allegedly saying that the November 3rd election was boring. He said that the Registrar should instead make statements that would increase voter interest in the election.

ADJOURNMENT

The meeting was adjourned at noon and October 28th was set as the date for the next regular meeting.

SF
C40
#2
10-28-81

CITIZENS' ADVISORY COMMITTEE ON ELECTIONS

DOCUMENTS DEPT.
SEP 13 1982
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MINUTES OF MEETING

October 28, 1981

The meeting of the Citizens' Advisory Committee on Elections was called to order at 9:40 a.m. in Room 254, City Hall.

MEMBERS PRESENT

Aleo, Harry
Beach, Robert
Foster, James
Monterey, Leonel
Ramos, Benjamin
Trasvina, John
Simi, Larry
Wong, Roland Po

MEMBERS ABSENT

Hom, Ben
Mitchell, Patricia
Zable, Irene (Excused)

EX-OFFICIO MEMBERS PRESENT

Jay Patterson, Registrar of Voters

MINUTES

Approval of the minutes of the previous meeting was postponed pending the Chair's editing of the draft copy, which was received only last week.

CHAIRMAN'S REPORT

There was a short discussion of enforcement of the committee's rule regarding the resignation of any member missing three consecutive meetings. The possibility of evening meetings was raised but it was decided to continue meeting in the day time.

Chairman Beach told the committee of a letter from the City Attorney advising that the District Attorney is the one responsible for enforcement of campaign dis-

closure filings.

The City Attorney also advised the committee that each member must vote on each issue before the committee unless excused by a majority vote of the committee, or unless a conflict of interest exists.

The Chairman reported a phone call he had received on behalf of the Committee from Democratic County Chair Agar Jaicks. Mr. Jaicks told the Chair that the Democrats' voter registration drive had taken extensive precautions to see to it that their registration drive was properly conducted. The party had given classes to registration workers and had closely monitored the affidavits returned to it.

REGISTRAR'S REPORT

Registrar of Voters Jay Patterson reported that he had spoken to Mr. Avila of the District Attorney who reported to him on the status of various election cases referred to them.

Mr. Avila told the Registrar that he had appointed Deputy D.A. Chris Gasun to handle all election cases.

The case of the double voter at last November's election is about to be closed.

The case of the registration worker who produced 69 fraudulent registrations is still pending.

Mr. Avila could not recall the status of the delinquent campaign disclosure filers.

John Trasvina noted that in order for the committee to act as a private attorney in the campaign disclosure cases they must first give the District Attorney 40 days' notice. It was moved and passed unanimously that such notice be sent. Chairman Beach assigned Mr. Trasvina to work out the details.

The Registrar told of his conversation with Ms. Simpson of the Mayor's Budget Division. The Mayor has not yet approved the requisition for a secretary for the committee but is expected to consider the matter shortly.

Ben Ramos expressed concern that the Registrar might use the committee's secretary when the committee needed him or her.

Leonel Monterey said that the committee should have funds of its own so that it is not dependent on the Registrar.

Mr. Trasvina said that the position should be more than an executive secretary and that the needs of the committee should take precedence over the needs of the Registrar. Chairman Beach agreed and said that an agreement could be worked out between the Registrar and the committee.

Mr. Monterey raised the issue of voters' pamphlets not being mailed out by the 20th day prior to the election. He said that this was an important part of the consent decree.

The Registrar responded that most pamphlets had been mailed out by the 20th day and that, given current deadlines for submission of ballot materials it was impossible to ever have all of the pamphlets mailed out by the 20th day before election.

The Chair asked and the Registrar agreed to report to the committee in writing on why it is impossible and what potential solutions might be recommended.

NEW BUSINESS

It was requested and agreed that all committee members be given badges and letters of introduction to assist them in observing the election on Tuesday, November 3rd.

The next meeting was scheduled for November 12, 1981 at 9:30 in Room 254.

Mr. Monterey made a motion that the committee ask the budget analyst to audit the Registrar in next year's primary rather than at this year's municipal election. The motion was seconded by Mr. Trasvina and failed passage by a 4 - 4 vote.

Chairman Beach said that he would send a letter to the Board of Supervisors requesting that the Budget Analyst also audit the June 1982 Election.

OLD BUSINESS

Mr. Trasvina asked if the committee could vote on support of AB 1989, requiring proof of citizenship before registration. Subcommittee Chair Harry Aleo said that his subcommittee had not received the bill's amendments yet.

MULTILINGUAL SUBCOMMITTEE REPORT

Mr. Monterey announced that he intended to sue the Registrar for noncompliance with the consent decree.

He said that at this point his subcommittee can't say if the Registrar is in compliance but they have no evidence to the contrary.

The Chair re-referred a list of questions from Mr. Monterey to the Registrar back to the subcommittee for further study.

Mr. Monterey said that neither he nor the subcommittee has the time to research the Registrar's records and that the subcommittee should have a full-time staff.

He objected to the fact that the Registrar did not submit a copy of the report to the Federal Court to his subcommittee before filing it with the court and the City Attorney. He said that the format of the report was inadequate.

Discussion of this topic was continued to the November 12th meeting.

ADJOURNMENT

The meeting adjourned at 10:55 a.m. and the members went to the Registrar's office to view the new election officer training film.

SF
C40
#2
11-12-81

CITIZENS' ADVISORY COMMITTEE ON ELECTIONS

MINUTES OF SPECIAL MEETING

NOVEMBER 12, 1981

DOCUMENTS DEPT.
SEP 13 1982
SAN FRANCISCO
PUBLIC LIBRARY

The meeting of the Citizens' Advisory Committee on Elections began at 10:00 a.m. in Room 155 of the Office of the Registrar of Voters.

PRESENT:

Harry Aleo
Robert Beach
Patricia Mitchell
Leonel Monterey
John Trasvina
Roland Wong

ABSENT:

James Foster
Ben L. Hom
Benjamin Ramos
Larry Simi
Irene Zable

EX-OFFICIO:

Connie Rutherford, Deputy City Attorney

MINUTES AND REPORTS:

As this was a special meeting, approcal of prior minutes and the Chairman's and Registrar's reports were postponed until the next regular meeting, scheduled for November 25th.

NOVEMBER ELECTION:

The Chairman expressed disappointment that only he and Mr. Aleo had appeared at City Hall to monitor the vote counting process. Messrs. Monterey and Wong stated they had visited several polling places, and Mr. Trasvina said he had monitored the City Hall process in past years. The committee was generally pleased with the way the election went, which they characterized as "smooth". It was noted that the Budget Analyst's office had conducted a management audit of the election, and the committee looks forward to receiving a copy.

MULTI-LINGUAL COMPLIANCE:

Neither Mr. Patterson or Miss Dillon, nor any other representative of the Registrar's office was at the meeting, so no substantive discussion of the Registrar's compliance with the Consent Decree could take place. The committee members expressed general dissatisfaction at the fact no responses to its requests for information have been forthcoming from the Registrar's office. The matter will be placed on the agenda for the next regular meeting, and the Chairman was instructed to inform Mr. Patterson that if the matter was not handled to the Committee's satisfaction at that time that it would have no alternative but to report non-compliance.

CHARLES SMITH:

The committee discussed the complaint which had been lodged against Mr. Smith, one of the Registrar's employees, by a co-worker, Miss Huezo. The committee concluded it should not enter into the jurisdiction of this matter, which is a personnel matter, but that, in view of the fact that this purported incident did reflect on the public's view of the Registrar's office and the fact that similar complaints against Mr. Smith have been brought to the Committee's attention, a letter should be written to the president of the Civil Service Commission asking that they investigate and act appropriately. The Chairman was instructed to write such a letter.

LETTER FROM C.H.E.S.:

The committee received a letter, with enclosures, from the *Coalition of Hispanics for Employment Services* dated November 12, 1981. The committee noted that points 1 (c), 2 and 3 dealt with Consent Decree matters, which would be discussed at its next meeting, and that point 4 dealt with the Smith matter, discussed above. It was the committee's position that point 1 (a) and (b) were personnel matters which should be handled between the Registrar, the employees concerned and the Civil Service Commission. The committee did not agree that the Registrar was guilty of fraud in advertising these positions.

ADJOURNMENT:

The meeting was adjourned at 11:30 a.m.

SF
C40
.2
12/30/81

DOCUMENTS DEPT.
SEP 13 1982
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PUBLIC LIBRARY

MINUTES OF MEETING

WEDNESDAY DECEMBER 30, 1981

The meeting of the Citizens' Advisory Committee on Elections began at 9:45 a.m.

PRESENT

Harry Aleo
Robert Beach
James Foster
Patricia Mitchell
Leonel Monterey
Benjamin Ramos
Larry Simi
John Trasvina
Irene Zable

ABSENT

Roland Po Wong (Excused)
Ben Hom

EX-OFFICIO PRESENT

Jay Patterson, Registrar of Voters
Nancy Dillon, Chief Deputy

EX-OFFICIO ABSENT

Connie Rutherford, City Attorney Rep. (Excused)

MINUTES

Minutes of the November 25, 1981 meeting were postponed.

CHAIRMAN'S REPORT

Chairman Beach suggested that each subcommittee write an annual report on its activities; the Chair would then edit them into one annual report of the Committee and submit it to the membership for approval. There was no objection and it was so ordered.

The Chair informed the members that the C.A.O. had sent a letter of repremand to Charles Smith. This closes the matter.

There had been no progress to report on the Committee's efforts to get a secretary.

REGISTRAR'S REPORT

The December, 1981 Harvey Rose report was mentioned. Each member had received a copy.

Chief Deputy Nancy Dillon was resigning her position in January, 1982.

NEW BUSINESS

Leonel Monterey moved that a subcommittee be found to speak with the Mayor, City Attorney, District Attorney, Chief Administrative Officer and the Supervisors to enlist their cooperation in getting support for the Committee. The motion was seconded by John Trasvina. The motion passed unanimously.

Chairman Beach said that he would continue to try to get an appointment to speak with the Mayor.

MULTILINGUAL TASK FORCE REPORT

John Trasvina read a report that he had been authorized to write on behalf of the committee. The report concluded that the Registrar was not in compliance with the Federal consent decree on multilingual voting. The report also made various recommendations.

It was moved by Larry Simi and seconded by Harry Aleo that the Committee reject the report's finding that the Registrar was not in compliance.

Voting to reject the findings were Commissioners Aleo, Beach, Foster, Simi and Zable.

Voting against the rejection were Commissioners Monterey and Ramos.

Specific recommendations of the report were then considered one by one.

Approval of the recommendation that the Registrar find ways to mail the voters pamphlet sooner was moved by Larry Simi and seconded by Irene Zable. It passed unanimously.

On the recommendation that the Registrar hire three full time year-round outreach workers, Larry Simi moved a substitute motion "that the Registrar request in his FY 82-83 budget, two year-round full time employees who work primarily on voter outreach. Both of these positions to require bilingual skills; one in Chinese and one in Spanish but who would work throughout the entire community".

The motion carried on a 5 - 2 vote; Commissioners Beach, Foster, Monterey, Ramos and Simi voting yes and Commissioners Aleo and Zable voting no.

NOMINATING COMMITTEE

Chairman Beach read the recommendation of the Nominating Committee:

President: Robert Beach
Vice President: James Foster
Treasurer: Benjamin Ramos

The recommendations were unanimously approved. It was pointed out by the Chairman that inasmuch as no member would accept the position of Secretary that incumbent Larry Simi would continue to hold the honorary title until the Committee gets a paid secretarial staffer.

MULTILINGUAL REPORT, CONTINUED

The recommendation that the Registrar continue to keep records by census tract was moved by Leonel Monterey and seconded by Irene Zable. It passed unanimously.

The recommendation that poll workers be deputized was changed to a recommendation that poll workers be advised that they may become deputy registrars. The motion passed unanimously.

The meeting was adjourned at 12:30 p.m.

City and County of San Francisco

SF
C40
#2
1/26/82

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

MINUTES

DOCUMENTS DEPT.

SEP 13 1982

SAN FRANCISCO
PUBLIC LIBRARY

January 26, 1982; Room 155, City Hall

MEMBERS PRESENT:

Harry Aleo
Robert Beach
Leonel Monterey
Larry Simi
John Trasvina
Roland Po Wong
Irene Zable

MEMBERS ABSENT:

James Foster
Ben Hom
Patricia Mitchell
Benjamin Ramos

EX-OFFICIO MEMBERS PRESENT:

Jay Patterson, Registrar of Voters
Connie Rutherford, Representing City Attorney

OBSERVERS:

Angie Alarcon
Anna Guth

The meeting was called to order at 9:51 a.m.

MINUTES:

Minutes of the previous meeting were read and approved with corrections. Said corrections being noted in the official copy in the committee's file.

CHAIRMAN'S REPORT:

Chairman Robert Beach met with the Mayor and other commission heads and the Mayor agreed to further meetings with the chairman.

Chairman Beach attended the Governmental Services Committee meeting on January 15th. He reported that the meeting went well. He testified at the meeting of the need for a charter change moving back the deadlines for filing for candidacy.

The chairman reported that he had written and sent letters following up on all the matters the committee had requested of him.

REGISTRAR'S REPORT:

Registrar Jay Patterson introduced Angie Alarcon who had recently filled the position of outreach coordinator.

The Registrar informed the committee that a Charter Amendment allowing mail ballot elections would be placed on the June ballot.

The question was asked about the "Bay Area Outreach Coalition" featured in a recent Examiner article. The Registrar said that the several Bay Area registrars had chipped in and hired a public relations firm to call attention to registration and voting.

MULTILINGUAL SUBCOMMITTEE REPORT: (continued)

On the recommendation that the Registrar more aggressively follow through in determining which public service announcements were aired, it was moved by John Trasvina and seconded by Irene Zable that the Registrar send letters to the stations beforehand saying that this was being done in an effort to comply with the Federal consent decree. The motion passed unanimously.

On the recommendation regarding bilingual oral assistance, approval was moved by Leonel Monterey and seconded by John Trasvina. The motion passed 5 to 2.

YES: Beach, Monterey, Simi, Trasvina, Wong
NO: Aleo, Zable

BUDGET ANALYST'S REPORT:

Leonel Monterey was asked by the chair to draft for him a letter requesting a City Attorney's opinion on the relationship between the Registrar, the C.A.O. and the Mayor.

The issue of poll workers, training, pay, delivery of supplies and ballots were referred to subcommittee.

It was moved by Leonel Monterey and seconded by John Trasvina that the committee approve the Rose report. The motion passed unanimously.

It was moved by Leonel Monterey and seconded by John Trasvina that the Registrar should develop systematic methods of voter registration measurement. The motion passed by a 5 to 1 vote.

YES: Beach, Monterey, Simi, Trasvina, Wong
NO: Aleo

Leonel Monterey introduced proposed legislation to remove the City Attorney from the committee and substitute the District Attorney in his place as an ex-officio member of the Committee.

The matter was referred to the Election Law Subcommittee.

Chairman Robert Beach proposed restructuring the subcommittee system as follows:

The Local Elections subcommittee and the Registrar of Voters Office subcommittee would be combined and consist of Irene Zable, Larry Simi, Ben Ramos, Pat Mitchell and Jim Foster.

The Multilingual subcommittee would consist of John Trasvina, Po Wong and Ben Hom.

The Election Law subcommittee would consist of Leonel Monterey, Ben Hom and John Trasvina.

The meeting was adjourned at approximately 12:00, noon.

SF
C40
#2
3/31/82

CITIZEN'S ADVISORY COMMITTEE ON ELECTIONS

MINUTES OF MEETING

MARCH 31, 1982

DOCUMENTS DEPT
SEP 13 1982
SAN FRANCISCO
PUBLIC LIBRARY

The meeting of the Citizens' Advisory Committee was held in the Registrar's Office, Room 155.

PRESENT

Harry Aleo
Robert Beach
Patricia Mitchell
Leonel Monterey
Benjamin Ramos
Larry Simi
John Trasvina
Roland Wong
Irene Zable

ABSENT

Ben Hom

EX-OFFICIO PRESENT

Jay Patterson, Registrar's Office
Michelle Corwin, Registrar's Office
Connie Rutherford, City Attorney's Office

CHAIRMAN'S REPORT

The District Attorney has passed the buck to the City Attorney for collection of $10/day fines. Only David Scott and Scott Bishop have not filed.

A City Attorney's opinion has been issued on return of absentee ballots and on the subject of bilingual ballots in Tagalog (not required).

MINUTES

Minutes of the January meeting were approved without correction. It was noted that due to a lack of quorum, there was no meeting in February.

REGISTRAR'S REPORT

Computer: Will be put in the FY 82-83 budget. EDP Priortiy Committee recommended against purchase of the system for the November, 1982 election.

Budget: Registrar Jay Patterson has asked for $1.9 million. This is in excess of the $1.4 million the Mayor had allocated. The additional money would fund the computer.

OLD BUSINESS

It was moved by Leonel Monterey and seconded by John Trasvina that the proposed subcommittee reorganization be approved. It passed unanimously.

NEW BUSINESS

Proposals for new purge law were referred to the Election Laws Subcommittee.

Bilingual Tagalog ballots were discussed by the Multilingual Subcommittee with the Registrar on February. Targeting and outreach were also discussed. The report was approved unanimously.

It was moved by John Trasvina and seconded by Leonel Monterey that the Committee endorse and support the voter registration drive being conducted by the Mexican American Political Association. It passed unanimously.

The committee as a whole directed the multilingual subcommittee also make registration drive efforts in other communities as well.

Mr. Trasvina read a proposed letter to Mr. Lester O'Shea, Chair of the Republican County Central Committee requesting that his party join in the registration efforts being conducted by the Democrats. The committee voted unanimously to send the letter.

It was moved by Larry Simi and seconded by Leonel Monterey that a representative of the Justice Department be invited to address the committee on the Voting Rights Act. It passed unanimously.

The meeting adjourned at 11:24 am.

SF
C40
#2
5/10/82

SF

CITIZENS ADVISORY COMMITTEE ON ELECTIONS

MINUTES OF SPECIAL MEETING

MAY 10, 1982

DOCUMENTS DEPT.
JUN 24 1982
SAN FRANCISCO
PUBLIC LIBRARY

Time: 9:30 a.m.
Place: Registrar's Office

PRESENT

Harry Aleo
Robert Beach
Patricia Mitchell
Leonel Monterey
John David Trasvina
Po S. Wong

ABSENT

Benjamin Ramos
Larry Simi
Ben Hom
Irene Zable (Excused)

EX-OFFICIO MEMBERS PRESENT

Jay Patterson, Registrar
Connie Rutherford, City Attorney's Office

ALSO PRESENT

Colleen Y. Wong, Staff

MINUTES

The minutes of the March 31, 1982 meeting were unanimously approved as submitted.

CHAIR'S REPORT

Mr. Beach will try to meet in the near future with Mr. Bill Barnes of the EXAMINER regarding his recent series of articles mentioning the CACE.

Mr. Beach reported that a reporter from the BAY GUARDIAN had called him to inquire about the CACE's compliance with what appears to be the law concerning filing committee minutes and reports with the City library. Miss Rutherford will check this requirement.

REGISTRAR'S REPORT

Mr. Patterson reported that the budget, with the exception of the computer, had been approved by the Mayor. She will reconsider the computer system proposal and requested that a survey of other counties and a feasibility study by an independent source be completed. The feasibility study will be completed in two weeks. Supervisor Louise Renne wrote a support letter but the Mayor had

not seen it. She saw Supervisor Wendy Nelder's letter. The computer will not be in the regular budget for this fiscal year, but hopefully will be in the supplemental. Either this year or next, it will include a sum of $50,000 for the microfilming of the affadavits.

The computer has the support of 8 of 8 supervisors contacted. It may possibly be classified under capital investments, which would need no approval by the Mayor.

U.S. ATTORNEY INVESTIGATION OF NON-CITIZEN VOTERS

In mid-April, the U.S. attorney sent a letter to nine Bay Area district attorneys requesting a list of 25 registrants who requested bilingual ballots in order to check citizenship. Mr. Patterson discussed with District Attorney Arlo Smith on May 3. They felt that since non-Latinos and non-Chinese would be excluded, the request is probably discriminatory. He forwarded a list of 35 foreign-born registrants, picked at random, to the District Attorney.

Mr. Monterey asked if the Registrar was under the U.S. attorney's jurisdiction. He suggested that the CACE, through its chair, be consulted. He commented that the probe may be unconstitutional.

Mr. Trasvina informed the CACE that MALDEF, ACLU, and CAA filed a suit to enjoin the probe and that the Registrar was a co-defendant. He added that this afternoon, the supervisors will consider a resolution to urge or request the D.A. and the Registrar not to comply.

Mr. Trasvina expressed the wish for more cooperation between the Registrar and the CACE chair on matters of this sort, so that the committee is informed and can take such action as it considers appropriate.

Mr. Beach mentioned that 22 non-citizen registrants out of 100 were verified in Santa Clara. Mr. Trasvina said they were not illegal aliens but were only improperly registered.

Mr. Wong commented that illegal aliens would normally avoid exposure. He stated that the probe singled out two groups arbitrarily and treated them as second-class citizens, and that the probe will be unconstructive to language-handicapped as well as elderly citizens.

Mr. Trasvina moved that the CACE meet with the successor to Amanda Metcalf, who in March had forwarded her resignation from the U.S. Attorney's office, and support the possible supervisorial resolution not to furnish names to the U.S. Attorney. Mr. Trasvina added that Ms. Metcalf oversaw the consent decree and that "I feel a moral obligation to support her; she stuck her neck out for minority communities."

Mr. Beach said he will call the U.S. Attorney to invite

Ms. Metcalf's successor to meet with the CACE in the near future.

Mr. Monterey seconded Mr. Trasvina's motion to endorse Supervisor Nancy Walker's proposal. Mr. Aleo opposed this motion and stated it was ridiculous since the records are public and the U.S. Attorney may come in personally to get the information. Mr. Beach said that in his opinion, there are merits in the probe, but since it has become political, the question then was, "Should the CACE take a position?"

Mr. Trasvina responded that the CACE had supervisorial communications and was the institutional input source contemplated in the Voting Rights Act. Mr. Monterey said that if the CACE doesn't take a position, it will be scrutinized. It had been before.

Mr. Trasvina called the question. Carried 4-2. Nays: Beach, Aleo.

MULTI-LINGUAL, OUTREACH, AND REGISTRATION SUBCOMMITTEE REPORT

Ms. Mitchell said that according to Rich Hayes, coordinator of the Democratic Party's voter registration, the Bayview-Hunter's Point, Western Addition, and Potrero Hill are still under-registered. Ms. Mitchell pointed out that a Coro Foundation study dating from 1978 reported that the illiteracy rate of the Black population was 56%.

(Mr. Patterson left to testify on an unrelated case.)

Ms. Mitchell said she will contact the Republican Party for cooperation for the next registration. She and Mr. Trasvina said they also contacted the Greek Church and French consul general, Russian groups on Geary Boulevard, and Italian organizations in the Excelsior and the Columbus Avenue Bank of America. Mr. Trasvina noted that the Republican Party has not responded to CACE's invitation.

Mr. Wong commented that the campaign in Chinatown has been non-partisan. Ms. Wong added that the Chinese American Republican Club has been very supportive in spirit.

Mr. Monterey suggested, and the committee approved, that this subcommittee meet with the heads of the county central committees of the Democratic, Republican, Libertarian, and Peace and Freedom parties in a formal session to get their input on registration. Mr. Trasvina stated the committee will try to do so.

EXAMINER ARTICLES (See attached)

Mr. Beach read Zable's letter explaining her absence (see attached).

Mr. Trasvina emphasized that the CACE voted unanimously to ask the Republican Party to support registration in the Hispanic communities. "I consider it an attack on the committee

and since only my name was mentioned, a personal attack on myself," he said. "I signed the letter to the editor as an individual. I said only the charges were vulgar, not Barnes. His calling of the committee as 'chicken drop' is vulgar. I listed 6 good reasons for our action. The SAN JOSE MERCURY NEWS had an article on the Republicans working with the Hispanic community.

"The May lst column was a personal attack by a committee member on another in public. The committee was discredited in the public's mind and in Barnes' mind. Irene sat next to me during the entire meeting that passed the resolution and she offered no dissent. Under no set of hypotheticals could what she did have been ethical. It's naive of Irene to have been surprised that her comment was printed since she was talking to a reporter. If she regrets it, she should have apologized to Mr. Beach or me.

"The letter to the Republican Party represented the CACE position; the letter to the editor didn't. The only person who can say that John doesn't represent the committee is someone who presumably does--the chair or someone appointed by the chair. I would like to ask the committee to re-support the first letter."

After a thorough discussion in which all members expressed their opinions, Mr. Beach summed up the CACE's concensus as follows:

1. Mr. Barnes should be more informed (by the Chair) of the CACE's activities;

2. It was perfectly proper for Mr. Trasvina to write his letter to the editor as a private citizen, although he might have been wise to review it with the Chair beforehand;

3. Neither Mrs. Zable nor Mr. Aleo should have contacted Mr. Barnes; if anyone did, it should have been the Chairman;

4. Mrs. Zable's remarks concerning Mr. Trasvina should not have been made, especially to a reporter;

5. There are too many critical remarks made by members about other members on a personal basis. Such remarks should stop, both within and without the "committee family." We are all l trying to do the same job;

6. All communications with the public should be made by the Chair; if any members feel any public comments should be made, they should contact the Chairman;

7. Mr. Beach should discuss this writing with Mrs. Zable upon her return from vacation.

The CACE, with Mr. Aleo dissenting, adopted this summary.

(Mr. Aleo left for jury duty.)

VICE CHAIR

Nominations to date include Mr. Trasvina and Ramos.

NEXT MEETING

It will be held on May 26th, the last Wednesday of the month.

The meeting adjourned at 11:30 a.m.

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BB/cw

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C4C
#2
6/30/82

City and County of San Francisco

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

MINUTES OF MEETING

JUNE 30, 1982

DOCUMENTS DEPT.
SEP 13 1982
SAN FRANCISCO
PUBLIC LIBRARY

TIME: 9:40 A.M.

PLACE: Registrar's Office

MEMBERS PRESENT

Harry Aleo
Bob Beach
Leonel Monterey
Roland Po Wong
Larry Simi
John Trasvina
Lawrence Wilson

MEMBERS ABSENT (EXCUSED)

Patricia Mitchell
Ben Ramos
Irene Zable

EX OFFICIO MEMBERS PRESENT

Connie Rutherford	representing City Atty.
Jay Patterson	representing ROV
Michelle Corwin	representing ROV
Coleen Wong	representing ROV

Minutes of the May 26, 1982 meeting were approved as amended.

CHAIRMAN'S REPORT

The case of candidates who filed campaign disclosure statements has been referred to the City Attorney.

U.S. Attorney Joseph Russoniello declined to accept the Committee's invitation to address the Committee.

The Chair said he would soon be meeting with Reporter Bill Barnes in an attempt to reason with him.

REGISTRAR'S REPORT

The results of the June election were certified to the Board of Supervisors.

Two personnel changes were announced. Mr. Paul Chung was assigned from the Civil Service List to the Management Assistant position. He will replace Coleen Wong as the designated bilingual person in the Registrar's Office.

Questions were answered regarding the vote count delay on election night and other computer problems. Further details of the Registrar's minicomputer were explained to the Committee and it was announced that another supplemental appropriation was about to be submitted to purchase the system.

DISCUSSION

The U.S. Attorney's bilingual vote probe was discussed as was his refusal to meet with the Committee.

A motion of some kind was made by John Trasvina and seconded by Bob Beach. It was moved by Lawrence Wilson and seconded by Harry Aleo that the matter be postponed to the next meeting. The motion to postpone passed unanimously.

SUBCOMMITTEE REPORTS/OLD BUSINESS

State legislation was reviewed. AB350 on permanent absentee ballots was discussed. Leonel Monterey moved to table it. Larry Simi seconded the motion. The motion received a 4-3 vote with Commissioners Wong, Simi, Aleo and Beach voting one way and Trasvina, Wilson and Monterey voting the other way.

John Trasvina raised concerns over the U.S. Attorney's unwillingness to communicate with the Committee. Chairman Beach said Mr. Russoniello would discuss the consent decree and illegal voting through the intermediary of the City Attorney.

Leonel Monterey said that Mr. Russoniello should be communicating directly with the Committee and moved that a letter be sent to the head of the Justice Department's Civil Rights Division asking him or her to send a representative from Washington to meet with the Committee. The letter would point out that the Committee is the task force under the consent decree and that the Committee has invited Mr. Russoniello and that he has refused to meet the Committee.

The motion was seconded by John Trasvina.

Chairman Beach suggested having Deputy City Attorney Connie Rutherford contact Mr. Russoniello to set up a meeting and lay out ground rules in advance.

The motion was defeated on a 3-3 vote. Commissioners Wong, Trasvina and Monterey voting yes and Commissioners Wilson, Simi and Beach voting no.

Lawrence Wilson moved that a letter be sent to Mr. Russoniello inviting him to the July meeting and outlining what issues the

the Committee needs to discuss.

The motion was seconded by Larry Simi and passed unanimously on a 6-0 vote.

Mr. Monterey moved that a letter be sent to the Mayor asking her to appropriate a budget to the Committee and directing the Chair to meet with her. The motion was seconded by Mr. Simi.

After some discussion it was moved by Mr. Simi and seconded by Mr. Monterey that the matter be put over to the July meeting. The motion to postpone passed by a unanimous vote.

The meeting was adjourned at 12:09 P.M.

SF
C40
#2
6/30/82

City and County of San Francisco

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

Minutes of Regular Meeting

June 30, 1982

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SEP 14 1982
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Time: 9:40 a.m.

Place: 155 City Hall, Office of the Registrar

Members Present	Ex Officio Members Present	Members Absent and Excused
Harry Aleo	Connie Rutherford, Deputy City Atty.	Patricia Mitchell
Robert Beach	Jay Patterson, Registrar of Voters	Ben Ramos
Leonel Monterey		Irene Zable
Po Wong		
Lawrence Simi	Also Present	
John Trasvina	Michelle Corwin, Chief Deputy Registrar	
Lawrence Wilson	Colleen Wong, Deputy Registrar/Outreach Worker	

Prior Minutes

Minutes of the May 26, 1982 meeting were approved as amended.

Chairman's Report

The case of candidates who failed to file campaign disclosure statements has been referred to the City Attorney, but no action has yet been taken. Mr. Beach will draft a letter to involved officials for the Committee's consideration.

U.S. Attorney Joseph Russoniello declined to accept the Committee's invitation to meet with the Committee, feeling there may be a conflict of interest while the U.S. v. San Francisco lawsuit is still pending. In a phone call with the Chairman, Mr. Russoniello stated:

1. It would be improper for the U.S. Attorney to meet with CACE since the City and County of San Francisco and the United States are still in litigation for the life of the Consent Decree.
2. San Francisco did not cooperate with the U.S. Attorney's request for names of bilingual voters.
3. The U.S. Attorney would appreciate learning from the CACE if the Consent Decree contributes in any way to the problem of noncitizen voters.
4. California voter registration cards ambiguously state in Spanish that a voter "should be" a citizen, not "must be" a citizen.

Registrar's Report

The results of the June 1982 election were certified to the Board of Supervisors.

Two personnel changes were announced: Mr. Paul Chung was assigned from the Civil Service list to the Management Assistant position. He will replace Colleen Wong as the designated (Chinese)bilingual person in the Registrar's office.

Questions were answered regarding the vote count delay on election night and other computer problems. Further details of the Registrar's minicomputer were explained to the Committee and it was announced that another supplemental appropriation was about to be submitted to purchase the system.

Election of Treasurer

The office of Treasurer was vacated last month by Mr. Ramos' election as Vice-Chair of the Committee. A new treasurer needs to be elected. Mr. Trasvina moved that the Rules of the Committee be amended to delete the office of Treasurer until such time as the Committee has a budget. Rule 2 provides that such an amendment be considered at the next regular meeting. It was therefore moved by Mr. Wilson, seconded by Mr. Aleo and unanimously passed that consideration of the amendment and the elction of a Treasurer be postponed until the next regular meeting.

AB 350: Report by Election Law Compliance Subcommittee Chair Monterey

State legislation was reviewed. AB 350 establishing permanent absentee ballots for elderly and handicapped voters was discussed. Mr. Trasvina moved that the CACE endorse the bill as presently amended. The motion was re-referred to the Election Law Compliance subcommittee for further study and report at a future meeting by a vote of 4-3 (Messrs. Beach, Wong, Aleo, Simi voting aye; Messrs. Trasvina, Monterey, and Wilson voting no).

U.S. Attorney's Refusal to Meet with Committee

Mr. Trasvina raised concerns with the U.S. Attorney's unwillingness to meet with the Committee. Chairman Beach said Mr. Russoniello preferred to discuss the Consent Decree through the intermediary of the City Attorney, It was also the U.S. Attorney's view that the City had not met his request to supply names of persons requesting Spanish or Chinese ballots and he therefore had no firm information on illegal voting in San Francisco. Therefore, according to Mr. Russoniello, a meeting on this subject would not be of value.

Mr. Monterey said that Mr. Russoniello should be communicating directly with the Committee and moved that a letter be sent to the head of the Civil Rights Division of the Justice Department asking him to send a representative from Washington to meet with the Committee. The letter would point out that the Committee is the task force under the Consent Decree and that the Committee had invited Mr. Russoniello and that he had refused to meet the Committee. Motion was seconded by Mr. Trasvina but defeated on a 3-4 vote: Aye: Monterey, Trasvina, Wong No: Beach, Wilson, Simi, and Aleo.

Chairman Beach suggested having Deputy City Attorney Connie Rutherford contact Mr. Russoniello to set up a meeting and lay out ground rules in advance.

Mr. Wilson thereupon moved that a letter be sent to Mr. Russoniello inviting him to a future meeting and outlining what matters the Committee would like to discuss. The motion was seconded by Mr. Simi and passed unanimously. Mr. Wilson agreed to draft such a letter for the Chair's signature and discuss it and its presentation with Deputy City Attorney Connie Rutherford.

Mr. Monterey suggested that a letter be sent to District Attorney Arlo Smith asking him to consult with the Committee when matters affecting elections or registration come to his attention in the future. Mr. Beach agreed to draft a letter for the Committee's consideration.

Budget

Mr. Monterey moved that a letter be sent to the Mayor asking her to appropriate a budget for the Committee and directing the Chair to meet with her. The motion was seconded by Mr. Simi. After discussion it was moved by Mr. Simi and seconded by Mr. Monterey to table the matter until the July meeting. Motion passed unanimously.

Adjournment

Meeting adjourned at 12:09p.m.

RB:DW:jt

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1-28-82

City and County of San Francisco

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

DOCUMENTS DEPT.
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Minutes of Regular Meeting
July 28, 1982

Time: 9:30 a.m.

Place: 155 City Hall, Office of the Registrar

Members Present	Ex Officio Members Present	Also Present
Harry Aleo	Registrar of Voters Jay Patterson	Francelle Hous
Lawrence Simi	Deputy City Attorney Connie Rutherford	Carl Colesi
Po Wong		Deborah Worland
John Trasvina		
Lawrence Wilson	Members Absent & Excused	
Ben Ramos		
Irene Zable	Robert Beach	
Leonel Monterey	Patricia Mitchell	

Minutes

The Committee tabled approval of the June 30 meeting minutes pending their review by the Chair.

Chairman's Report

The Chairman was absent. Therefore no report was made.

Registrar's Report

A discussion was held concerning actions taken by the Registrar in connection with:

1. The Committee's recommendations concerning compliance with the Consent Decree, as noted in Mr. Trasvina's letter of July 12, 1982, a copy of which is attached to these minutes
2. A special telephone line on election day solely for communication by poll workers to the Registrar's office
3. Complaints on polling place locations
4. A system to improve recruitment of bilingual poll workers
5. On-time mailings of election materials (voter pamphlets)
6. The proposed delay in time limits by which ballot arguments must be submitted.

The Registrar was asked to submit his definitive plans,if any, on these matters at the Committee's next regular meeting.

Deletion of Treasurer's Office

The Committee had before it a motion from the June 30, 1982 meeting to delete from the Rules of the Committee the office of Treasurer. The motion was defeated by a vote of 1-7. AYE: Aleo NO: Ramos, Wilson, Simi, Trasvina, Monterey, Wong, Simi.

Committee Budget

The Committee was of the unanimous opinion that it could not function properly or discharge the responsibilities with which it was charged by ordinance unless it had a permanent full-time staff, of at least one person, responsible directly to it. It was moved by Mr. Aleo, seconded by Mr. Monterey and passed unanimously that a letter to this effect be sent to Mayor Feinstein, Board of Supervisors President Kopp, and Chief Administrative Officer Boas with the further recommendation that if funding for such staff cannot be provided, then the Committee should be disbanded. Mr. Simi was absent from this portion of the meeting and therefore was absent from this and all subsequent votes of the Committee.

Committee Reports

Reports of the subcommittees were tabled until the next regular meeting.

Approval of Annual Report

The Committee commenced consideration of the Annual Report. The Registrar disclosed that the Annual Report had already been sent to the Mayor, Chief Administrative Officer, and the President of the Board of Supervisors. The Committee thereupon called a special meeting to be held August 9,1982 at 9:00 a.m. in Room 155 for the sole purpose of approving an Annual Report and tabled further discussion of the Annual Report until that time. In addition, it was moved, seconded, and passed 6-1 to send a letter to Mayor Feinstein, Board of Supervisors President Kopp, and Chief Administrative Officer Boas indicating that the Annual Report of the Committee that they received was in fact a draft of the Committee's Annual Report. AYE: Zable, Monterey, Wong, Wilson, Trasvina, Ramos. [illegible]. NO: Aleo.

Old Business

The text of the letter which the Committee directed at its June meeting be sent to the U.S. Attorney inviting him to meet with the Committee was read by Mr. Wilson and approved by the Committee on a vote of 6-1. AYE: Zable, Monterey, Wong, Wilson, Trasvina, Ramos. NO: Aleo.

Adjournment

The meeting was adjourned at 11:40 a.m.

DW:jt

SF
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#2
8/9/82

City and County of San Francisco

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

Minutes of Special Meeting
August 9, 1982

DOCUMENTS DEPT.
SEP 13 1982
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Time: 9:35 a.m.

Place: 155 City Hall, Office of the Registrar of Voters

Members Present	Members Absent & Excused
Mr. Robert Beach	Ms. Patricia Mitchell
Mr. Harry Aleo	
Mr. John Trasvina	
Mr. Leonel Monterey	Also Present
Mr. Lawrence Simi	Deborah Worland, Deputy Registrar
Mr. Lawrence Wilson	Paul Chung, Deputy Registrar
Mr. Po Wong	Carl Colesi, Mayor's Office
Mr. Ben Ramos	
Ms. Irene Zable	

Agenda

It was moved by Mr. Trasvina, seconded by Mr. Wilson, and passed unanimously to delete from the proposed agenda all items except #2 (Approval of Prior Minutes) and #7 (Consideration of Annual Report).

Approval of Prior Minutes

Several suggestions were made with respect to corrections of the drafts of the June 30 and July 28 meeting minutes as originally presented. Chairman Beach noted these suggestions and will present new minutes for approval at the Committee's August 25 meeting.

Annual Report

The Chair requested suggestions from the Committee on completing the final version of the Annual Report. After discussion, it was moved, seconded and passed unanimously that an ad hoc committee be appointed to complete the report. The Chair appointed Ms. Zable, Mr. Monterey, and himself to the ad hoc committee to submit a new draft of the Annual Report.

Other Business

It was moved by Mr. Trasvina, seconded by Mr. Wilson, and passed by a vote of 6-2 to rescind the motion of the July 28 meeting to send a letter to the Mayor, Chief Administrative Officer, and President of the Board of Supervisors regarding the sense of the Committee that it needs a staff and budget to carry out its duties under the law. The motion also directed that the subject matter of the letter be encompassed in the Annual Report and that meetings to discuss this matter be reqeusted with the Mayor following distribution of the Report.
AYE: Trasvina, Wilson, Ramos, Wong, Simi, Beach, Aleo. NO: Monterey, Zable.

Other Business: Letter concerning distribution of Annual Report draft

After consideration, the Committee continued to be of the opinion that a formal letter should be sent to the Mayor, CAO, and President of the Board of Supervisors that the doument sent to them earlier was only a draft of, and not the final, annual report. The Chair was again instructed to mail such a letter. AYE: Beach, Monterey, Simi, Wilson, Trasvina, Wong, Ramos, Zable. NO: Aleo.

Other Business: Meeting Place

Mr. Ramos requested that, if possible, meetings of the Committee be held in other available meeting rooms in City Hall and not the Registrar's office.

Adjournment

The meeting was adjourned at 10:55 a.m.

Minutes submitted by John Trasvina

SF
C40
#2
9/29/82

Minutes of Regular Meeting
September 29, 1982

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Time: 9:35 a.m.
Place:254 City Hall, Meeting Room, Board of Supervisors

Members Present

Robert Beach	John Trasvina	Po Wong	Ben Ramos
Leonel Monterey	Mary Sutro	Irene Zable	Connie Rutherford (City Atty.)
Pat Mitchell	Law Wilson	Harry Aleo	Registrar Jay Patterson

I. Upon CALL TO ORDER of meeting, it was the consensus of the CACE that the Chair send a letter to recently resigned member Larry Simi thanking him for his fine efforts as a CACE member.

II. APPROVAL OF AGENDA was moved/seconded/passed.

III.MINUTES of the meeting of August 25, 1982 were approved as amended. Amended minutes appear in the official CACE file.

IV. CHAIRMAN'S REPORT:

A. Commissioner Larry Simi has resigned,having been appointed by the Mayor to the Commission on Aging.

B. The District Attorney has responded favorably to the CACE's letter to him. He agreed to consult with and keep informed the CACE on election law matters and noted that Deputy D.A. Peter Aviles is assigned to election law issues.

C. The Chair distributed CACE membership certificates to newly (re-) appointed members from the Mayor.

D. No action has been taken on campaign finance statement investigation

E. The Chair postponed his attempt to schedule a meeting with the Mayor but will do so by the next meeting.

V. ATTENDANCE: Newly proposed Committee Rule 6 regarding attendance of CACE members passed unanimously with a technical amendment. The rule provides that upon 3 consecutive absences excused or unexcused from committee or subcommittee meetings by a member, a letter shall be sent to that member's appointing authority recommending the member be replaced.

VI. CENSUS TRACT DATA: In response to a CACE request for information on the status of its recommendation on this subject matter, the Registrar stated that voter registration data will be able to be collected, stored, and retrieved on the computer (in early 1983) by census tract, precinct, neighborhood, and legislative district. Such collection is not done currently and has been done in the past but only manually with the aid of adding machines. Mr. Monterey questioned whether the present arrangement contravened Elec. Code §51 which requires data to be kept by census tract. The Registrar responded that §51 applies only to the listing of which census tracts are in which precinct. Such listing of San Francisco's precincts is on file with the Assembly Elections & Reapportionment Committee.

VII. U.S. Attorney Joseph Russoniello joined the Committee meeting on previous invitation of the CACE. Chairman Beach introduced the members to him and stated that the U.S. Attorney had a ground rule for appearing, that is, that his investigation of requesters of bilingual ballots could not be discussed.

U.S. Attorney: The Consent Decree sets up a reporting mechanism by the Registrar. We monitor the activities of the City and County of San Francisco to ensure that the specifics of the Consent Decree are complied with in good faith. Absent an egregious departure from the Consent Decree, we have no problem.
We don't gauge success by the numbers who vote. Opportunity is the key. We're not looking for universal suffrage; that's a personal matter. As a general matter, we do not respond to the Registrar's reports. They are reviewed internally by John Barg, Chief of the Civil Division, who answers to Bill McGivern. There is no requirement of affirmative activity on the part of the government.

Mr. Beach: We are the Task Force under the Consent Decree. What interaction do you expect from us?

U.S. Attorney: Your responsibility is to investigate compliance with state and federal election statutes. CACE communication to us is inappropriate. We communicate with counsel. We will only review your public reports. I see no active role for this or any other citizen's committee.
(In response to Mr. Monterey) Your committee is free to communicate with the government at any time as any other citizen's committee would. If noncompliance, your responsibility is to communicate to the Registrar.
Nothing in the Consent Decree requires us to identify the numbers who avail themselves to vote; nor does it specifically require action solely on numbers who vote.

Mr. Trasvina: How does this square with the VRA requirement to examine "the totality of circumstances" after Mobile v. Bolden in discrimination cases?

U.S. Attorney: A disproportion may trigger further inquiry. We will review other material when it is received.

Mr. Aleo: We found the Registrar in compliance. I commend you for your probe of bilingual voters.

U.S. Attorney: The bilingual ballot probe investigation is now being conducted by the FBI. The Secretary of State has sufficient information on irregularities. I have confidence something will be done.

Mr. Wong: What reports do you read from the City and County of S.F.?

U.S. Attorney: We read the City Attorney's report. I trust him as an officer of the court. Are you suggesting perjury where the reports are not accurate?

Mr. Wong: Do you issue evaluation reports on the City's compliance?

U.S. Attorney: No evaluation reports are required. If 30 days go by without comment on the City Attorney's report, there is nothing that will be done.

Mr. Monterey: The Registrar's and City Attorney's reports are window-dressing. Without your own additional investigation, aren't you just rubberstamping the City Attorney's reports?

U.S. Attorney: Are you a serious person?
(In response to Mr. Beach's question on Voter Information Pamphlets and the Consent Decree requirement that they be mailed 20 days prior to the election) If compliance which is equivalent but not strict compliance, then we will not consider it a violation of the Consent Decree.
(In response to a brief presentation by Colleen Wong, former Voter Outreach worker, in which she detailed her specific charges that the Registrar of Voters did not comply with the Consent Decree in the June 1982 election) One must question the legitimacy of a complaint in a press release or three months late. You should take this up with the City Attorney.
(In response to a question of Ms. Zable on census tracts) The Congress has acted on the basis of opportunity. The best way to determine coverage is through census data.

Ms. Zable: Census data does not show citizenship.

Mr. Trasvina: The Bureau of the Census does, however, publish demographic studies of citizenship rates by ethnic group specifically for determining VRA coverage.

U.S. Attorney: These are educated guesses only.
I have no opinion on whether the VRA has decreased disfranchisement.

Mr. Wilson: I am extremely disappointed on your refusal to discuss the bilingual ballot probe.

VIII. WEEKEND ABSENTEE VOTING

The CACE heard a presentation from Supervisor Carol Ruth Silver on an Early Get Out the Vote Campaign. For voters who cannot get to the polls on Election Day, there will be an effort to drive them to the Registrar of Voters office which will be staffed on the weekends prior to the election. The Registrar confirmed that such a plan was permitted by present election laws. Supervisor Silver requested the CACE's support of this plan.
It was moved by Mr. Trasvina, seconded by Mr. Wilson that
1. The CACE support the Early Get Out the Vote effort
2. The CACE recommend that the City Hall polls be open for 3 weekends prior to the November 2 election.
3. The Registrar inform in writing the heads of all local political parties of this service
4. There be full distribution of public service announcements of this service to the local press and radio/TV outlets, particularly those media serving minority communities.
Passed Unanimously, 10-0.

Law Wilson & Pat Mitchell left the meeting at this time.

IX. REGISTRAR'S REPORT:

A. COMPUTER: The supplemental appropriation was approved by the Mayor's Office. The Purchaser says there perhaps may be no bids until November. According to a Chronicle report today, the District of Columbia's vote computer lost 20,000 registrants.

B. Voter Information Pamphlets: Will be late again. Last ones will go out 15 days prior to the election. The removal of Proposition F from the ballot and late deadline for Supervisorial candidates to drop out contributed to the delay. It was the consensus of the committee that it take steps with the Registrar to combat this recurring problem.

C. Mr. Monterey commented that he forewarned the CACE of the above-mentioned delay at the committee's July and August meetings. He also reiterated his request for information on whether the computer is built in a foreign country or by American workers.

X. PUBLICIZING OF ENGLISH LANGUAGE CLASSES: Discussion of the recommendation to place notices in Spanish and Chinese bilingual voter pamphlets to inform voters of English language classes was postponed until the CACE's October meeting after the Chairman chastised Mr. Aleo for writing to the President of the Board of Supervisors as a member of the CACE to recommend particular action be taken on this matter prior to the CACE's own consideration of the matter.

XI. Meeting ADJOURNED at 12:05 p.m.

Minutes Submitted,

John Trasvina
Committee Secretary

City and County of San Francisco

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#2
10/27/82

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

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NOV 18 1982

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MINUTES OF REGULAR MEETING

OCTOBER 27, 1982

TIME: 9:50 a.m.

PLACE: Registrar's Computer Room, 155 City Hall

I. MEMBERS PRESENT:

Robert Beach
Po Wong
Leonel Monterey
Pat Mitchell
Harry Aleo
John Trasvina
Ben Ramos
Law Wilson
Ray King
Mary Sutro
Irene Zable

Registrar Jay Patterson

WELCOME TO NEW MEMBER: Ray King

MEMBERS ABSENT AND EXCUSED:

Deputy City Attorney Connie Rutherford

II. APPROVAL OF AGENDA:

Was moved/seconded/passed.

III. MINUTES:

Minutes of the meeting of September 29, 1982 were approved with the following amendments:

At p.1, Part V: Shall now read "V. ATTENDANCE: An amendment to Committee Rule 7 regarding attendance of CACE members passed unanimously and reads as follows:

> All commissioners are expected to attend regular and special meetings of the ehole committee, and all meetings of subcommittees on which they serve.
>
> The Chair, on behalf of the Committee, shall report in writing to the appointing officer any commissioner who is absent from three (3) consecutive meetings of the Committee (subcommittee meetings to be considered meetings of the Committee), in the following manner:
>
> > Pursuant to Rule 7 of the Citizens' Advisory Committee on Elections' Rules of Order, it is

my duty to inform you that Commissioner _____ has been absent from three (3) consecutive meetings. The Committee recommends that Commissioner _____ be replaced.

At p.2, part VII, paragraph 7, line 2: add: "I was appalled at the lack of cooperation from the Registrar of Voters, City Attorney's and District Attorney's office".

At p.3, part VIII, paragraph 2, line 8: Delete: "particularly", add "including".

At p.4, part X, line 7: add: "Mr. Aleo siad he did not care and would continue to write to whomever he wanted".

IV. CHAIR'S REPORT:

A. The Chair officially welcomed new member Ray King who replaced Larry Simi. Mr. King has an extensive background in campaign management including the 1968 Robert Kennedy California primary campaign. The Chair appointed him to Chair the Subcommittee on the Registrar of Voters Office replacing Mr. Simi.

B. The Chair, Mrs. Zable and Mr. Ramos went to the Mayor's office after the last CACE meeting to schedule a meeting with the Mayor. Because of an apparent misinterpretation of the request, the Chair received no response. The situation has been clarified by Mayoral aide Jim Gonzales and the Chair authorized Mr. Ramos to call to schedule an appointment.

C. The letter to the D.A. in regards to campaign disclosure violations was drafted by Mr. Trasvina and the Chair. It will be mailed today to the Mayor, City Attorney, District Attorney, Chief Administrative Officer, Registrar of Voters and President of the Board of Supervisors.

D. The Chair, after consulting with Ms. Mitchell, will not pursue the concept of having CACE alternate members.

V. REGISTRAR'S REPORT:

A. There is a new backlog of ABSENTEE BALLOT REQUESTS. They came in all at once from the local Democratic and Republican party committees. We expect 30-35,000 absentee ballots cast, as in 1980.

B. Weekend Absentee Voting: We average about 100 people per weekend. It was cost-effective and probably will be continued next year.

C. Errors in Voter Pamphlets: Bradley/Coleman complaint consisted of a printer's error reading "Social Union Militant" instead of "Socialist Union Militant". The Registrar also improperly deleted a reference to the Democratic Party in the campaign statements of candidates Bradley and Coleman in the voter pamphlet.

D. Third Outreach Worker: Registrar has third outreach worker working halftime and on weekends for approximately 30 hours/week. Is not sure if she still works for the office.

Will have just one outreach worker fulltime after the November 1982 election season. There is not enough for them to do. Mayor chastised him a few years back for having too many people during the electoral offseason periods.

Mr. Monterey reminded the Registrar that two was the compromise number of workers arrived at and that the Registrar had agreed to hiring that number. Mr. Trasvina asked if the outreach worker who remains will do primarily outreach work including completing the arrangements for Public Service Announcements to be produced in co-operation with San Francisco State University and a renewal of the High School voter registration project.

The Registrar responded that these activities would again be pursued and that the primary function of the outreach worker will be to comply with the consent decree and target minority communities. The Registrar also said outreach will be aimed at all eligible voters.

The Chair directed the Subcommittee on registration and multilingual compliance to meet with the Registrar to come up with outreach activities for November 1982-83.

E. The Registrar does not know if the COMPUTER is foreign or domestic made. It is now in the bid specification stage.

F. Absentee Voting: Voters voting absentee on the Friday, Saturday, Sunday or Monday prior to the election will not be on the list of absentee voters on Election Day. But after the election all rosters will be rubber stamped for absentee voters and any double-voting will be discovered.

G. Miscellaneous Questions and Answers: In response to a question from Mr. King, the Registrar said ballots are proofread once or twice and also by the printer.

In response to Mr. Trasvina's question on the problem of small type for ballot designations and the Charter 9.104 requirement for 8 point type, the Registrar agreed to report in two or three months with any ideas for legislative reform.

In response to Mr. Aleo's question on safeguards against non-county voters, the Registrar responded that absentee ballots are not counted until after the election which permits time to determine improper registration.

In response to a question from Mr. Wilson, the Registrar stated he received no response from the D.A. regarding the Burgett investigation, involving 36 alleged false voter registration affidavits.

Mr. Monterey handed the Registrar a City Attorney's opinion on the duty of the Registrar to reject improper registrants.

Motion: M/S/P unanimously to direct the Chair to write to the D.A. expressing strongest concern that the Registrar of Voters' letter has not been responded

to in the Burgett investigation and previous letters on the same subject. CACE wants full enforcement of the law.

VI. PUBLICIZING ENGLISH LANGUAGE CLASSES IN VOTER INFORMATION PAMPHLET:

Motion to table subject matter by Mr. Aleo fails 3-8. Aye: Aleo, Zable, Sutro. No: Trasvina, Monterey, Ramos, Wong, Beach, King, Wilson. Mr. Aleo stated he preferred the CACE not to take action since it would slow down the legislative precess and preferred that Supervisor Kopp do it himself.

Motion 1: That CACE write to Board of Supervisors and Mayor approving of the idea to place notices in bilingual voter registration pamphlets that English language classes are available. Passed unanimously.

2: That CACE refer total subject matter of the context of such pamphlet notice to the subcommittee on Registration and Outreach for report back in April. Amendment to refer it to ad hoc committee DEFEATED 5-6. Aye: King, Wilson, Sutro, Aleo, Zable. No: Trasvina, Monterey, Wong, Ramos, Mitchell, Beach. Main motion passed unanimously.

VII. STATE LEGISLATION COMMITTEE:

Mr. Monterey reported that this city committee meets only when the legislature is in session. Mr. Monterey as Chair of the CACE subcommittee on Election Law Compliance is now on the state legislation committee's mailing list and will try to attend its meetings. He will report on the status of prior recommendations by CACE to this committee at our next meeting.

VII. DEPUTY REGISTRARS:

Investigation of misuse of and by deputy registrars (not employees of Registrar) and recommendation for better training: referred to Election Law Compliance and Registrar of Voters subcommittees.

IX. MULTILINGUAL COMPLIANCE AND REGISTRATION COMMITTEE:

The Registrar responded quickly and thoroughly to the subcommittee's request for answers to charges by former outreach worker. No immediate action need be taken by the subcommittee.

X. NEW BUSINESS:

A. The Chair will send a letter to the Black Chamber of Commerce thanking them for honoring Ms. Mitchell and explaining to it the functions of the CACE.

B. Election Law Compliance Committee Report:

This subcommittee met last week and voted 2-0 to recommend as noted in Exhibit A hereto.

1. Request clarification from the City Attorney as to what action is sufficient to establish residency under state election law.

2. To request that the D.A. investigate whether Mr. Phillip Burton is a resident for voting purposes at #8 Sloat Boulevard, San Francisco.

The subcommittee Chair (Mr. Monterey) distributed four documents to the CACE:

1. Letter from Mr. Monterey to Registrar of Voters
2. Response from Registrar of Voters to Document A
3. Report of Hotel expenses of Mr. Phillip Burton
4. Draft letter from Mr. Beach to D.A.

Mr. Monterey presented the results of his research into: New Republic and Bay Area Reporter articles; Calif. Elections Code, City Attorney's opinions, 12 Cal. Jr. 3d, Registrar Patterson's 1975 testimony before a state legislative committee hearing on voter fraud in S.F. and Mr. Phillip Burton's voter registration cards dating back to 1974.

The CACE divided the question: The Registrar agreed that clarification is needed on the r4sidency requirements generally. The subcommittee's first recommendation passed unanimously.

In response to a question from Mr. Wilson, Mr. Monterey stated that the subcommittee had reason to believe Mr. Burton did not live at 8 Sloat Boulevard on the basis of newspaper and magazine articles, Mr. Burton's testimony in a political debate, and changes in Mr. Burton's voter registration cards.

Mr. Trasvina: Pertinent sections in the Elections Code place Mr. Burton's residency conduct within the law. Voter intent governs here. No evidence to the contrary.

Mr. Wilson: Intent for residency is almost determinative. I see no evidence otherwise.

Mr. Beach: Of what harm is a specific determination on the issue?

Mr. Wilson: Let's not look at this in a vacuum. We don't want to distort the election process. Besides, there are no facts to substantiate the claims.

Mr. King moved to table the motion for further study. Failed 4-7.

Aye: King, Wilson, Mitchell, Trasvina
No: Beach, Sutro, Monterey, Wong, Ramos, Zable, Aleo

Mr. Beach moved to delay the letter to the D.A. until after the November 2 election. Failed 5-6.

Aye: Wong, Wilson, King, Sutro, Mitchell
No: Ramos, Beach, Trasvina, Zable, Monterey, Aleo

On a motion to adopt and send letter to District Attorney requesting investigation

8 aye, 3 not. Motion passes.

Aye: Aleo, Beach, Monterey, Ramos, Sutro, Zable, Mitchell, Wong
No: King, Trasvina, Wilson

XI. Meeting ADJOURNED 12:50 p.m.

Minutes submitted

John Trasvina
Secretary
CACE

City and County of San Francisco

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

October 27, 1982

Recommendations of the Sub-Committee on Election Law Compliance.

The Sub-Committee met on Friday, October 22, 1982 in the Conference Room of the Department of Records to consider the question regarding Congressman Phillip Burton's residency and eligibility to vote at the upcoming November 2, 1982, General Election.

After reviewing Section 200 et seq. of the California Elections Code, the information provided to the Sub-Committee by the Registrar of Voters, Opinions of the City Attorney, the facts available to the Sub-Committee which are available to any Member of the Committee and can be found in the files of the Registrar of Voters' Office, and other materials which included: the U.S. Constitution, the Constitution of the State of California, the Annotated Elections Code, the Annotated Government Code, Hearing of the Senate Elections and Reapportionment Committee of March 5, 1976, etc., the Sub-COmmittee makes the following recommendations:

1) That the Registrar of Voters be advised to seek clarification of the law concerning the verification of the residency in the Affidavit of Registered Voters. If changes in the law are needed, to make appropiate recommendation as to how he can reasonably verify a new registered voter's residency. Initiate a program aimed to educate the citezens of San Francisco on the question of residency when registering to vote.

2) On the question regarding Congressman Phillip Burton's residency and eligibility to vote as registered at the upcoming election, the Sub-Committee feel that there are enough evidence questioning the legitimacy of his voter registration to warrant further investigation. The matter should be referred to the District Attorney for a determination (See accompanying letter to District Attorney Arlo Smith).

EXHIBIT A

(415) 558-3753 CITY HALL ROOM 158 SAN FRANCISCO, CA 94102

City and County of San Francisco

CITIZEN'S ADVISORY COMMITTEE

ON ELECTIONS

SF
C40
#2
11/24/82

MINUTES OF MEETING

NOVEMBER 24, 1982

DOCUMENTS DEPT.
MAR 3 1983
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I. Call to order at 9:50 a.m.

II. Present: Robert Beach, Ray King, Leonel Monterey, John Trasvina, Law Wilson, Mary Sutro, Pat Mitchell, Ben Ramos, Harry Aleo, Irene Zable, Registrar of Voters

Absent: City Attorney, Po Wong

III. Minutes: October 1982 regular meeting minutes were moved/seconded/approved.

IV. CHAIR'S REPORT:

A. The Chair reported he had been busy and was unable to complete the following but will do so by the end of November:

1. Letter to Black Chamber of Commerce thanking it for honoring Commissioner Mitchell and explaining to it the function of the C.A.C.E.

2. Letter to Mayor Feinstein and Supervisor Kopp in re: notices of English language classes in voter pamphlets.

3. Letter to D.A. Smith in re: D.A.'s failure to respond to request for investigation on Christine Burgett, alleged to have improperly registered persons to vote.

Mr. Trasvina suggested to the Chair that all correspondence to the President of the Board of Supervisors also be sent to the Board's clerk. Mr. Wilson moved, Mr. King seconded, and the Committee unanimously approved to send C.A.C.E. minutes after their approval to the Clerk of the Board, President of the Board, the C.A.O. and the Mayor.

(415) 558-4753 CITY HALL - ROOM 159 SAN FRANCISCO, CA 94102

B. Meeting with Mayor:

The Chair has yet to meet with the Mayor. She has been busy and in Japan. Mayor wants Chair to meet with her aide Jim Gonzales first. Mr. Gonzales reported to the Chair that he personally had a general feeling that the C.A.C.E. is in disarray, and was concerned that the C.A.C.E. sought investigation of Congressman Burton. The Chair informed Mr. Gonzales, who seemed satisfied with the responses, that the C.A.C.E. acted in a nonpartisan basis on all issues. Mr. Gonzales felt the C.A.C.E. did not need an "investigator" but should use the services of state legislators for research/investigation. Mr. Gonzales expressed surprise that neither the C.A.C.E. nor the Registrar had a secretary. The Chair reiterated the C.A.C.E.'s sentiment that the Committee needed its own secretary/staff. Mr. Gonzales delivered the Mayor's wish that the C.A.C.E. do some "positive" things, e.g. select an Election Worker of the Year. Mr. Gonzales also offered to have the Mayor's new press aide person assist C.A.C.E. in this regard.

Mr. Monterey commented that the C.A.C.E.'s function is to be independent from the Mayor, Board, Registrar and C.A.O. It may be improper to go to elected officials for assistance in some instances.

C. Miscellaneous:

1. Deputy C.A. Connie Rutherford will no longer serve as the C.A.'s representative. Another deputy will be selected.

2. Nominating Committee: The Chair appointed Ms. Sutro as Chair and Mr. Ramos and Ms. Zable as members of the Nominating Committee for 1983 C.A.C.E. officers. It will report in time for the next C.A.C.E. meeting, at which time officers will be selected.

3. The next C.A.C.E. meeting will be in January, not December.

D. Pending:

1. Burton Investigation:

The D.A. responded to the C.A.C.E.'s request for investigation of Mr. P. Burton's residency status stating that the C.A.C.E.'s request stated no facts to warrant an investigation. The Chair termed the D.A.'s response as non-

responsive and asked Mr. Monterey to draft a response.

2. Campaign Disclosure Statements:

The D.A. has yet to respond to the C.A.C.E. but in an informal conversation Mr. King mentioned that all candidates but one had complied (albeit after the deadline) and there was no need to prosecute.

The Chair will re-write a letter to the D.A. on all pending investigations.

V. REGISTRAR'S REPORT:

A. November 1982 election: Registrar says the election went very smoothly due in part to the efforts of Michelle Corwin and Mary Elkington. All the bilingual polling places were covered and there were enough standby workers. Thank you to Ray King who helped answer telephones on voter complaints.

B. Dolson Recount: Was conducted wholly by Michelle Corwin and completed today at 2 a.m. The new victory margin is 100 votes, almost the same as on Election Day. Dolson found one voting machine from Haight Street on which his name was defaced. Also, 14 transport ballot boxes were unsealed out of 710. The Registrar obtained sworn statements on why each was not sealed.

One issue on the ballot counding may be the method of counting ballots which still have the chad hanging from them. Deputy Registrar Corwin stated it is the voter's responsibility to check for hanging chads and that every voter she knows does this to check theri ballots.

C. Computer for the Registrar's Office: Contracts should be signed by January 15th with delivery 90 days later around April 1st. Should be in operation July 15th.

D. Candidates running under ficticious names: Registrar says the City Attorney has advised the law is unenforceable. The matter was referred by the Chair to the Committee on Election Law Compliance and the Registrar should report back with a solution to the problem by January.

E. Challenged ballots: 500 of 2,000 were allowed to be counted. Main reason that 500 were allowed was erroneous purging. Main

reason that 1,500 were disallowed was that they had never registered and/or never lived there.

Republican lawsuit challenging voter registrarion of Willie Brown has been thrown out of court.

VI. COMMITTEE REPORTS:

A. Election Law Compliance Committee will check status of bills C.A.C.E. wrote letters to the legislature on.

B. Registrar of Voters Office Committee will examine:

1. Absentee ballot requests made via political parties.
2. Absentee ballot requests unsigned or late. Should they be honored?
3. Content of ballot arguments, candidate official statements.
4. Question of citizenship or residency of voters.
5. Problem of control over deputy registrars (with Election Law Committee).

VII. OTHER BUSINESS:

Mr. Trasvina brought up the subject of a San Francisco Examiner column on the C.A.C.E.'s alleged inaction on placing announcements in the voter pamphlet about English language courses. He felt a response was in order to address factual errors and misstatements. The Chair had not read the article but agreed to draft a response if it were appropriate.

VIII. ADJOURNMENT:

Came at 11:25 a.m.

Minutes submitted by
John Trasvina,
Secretary, C.A.C.E.